



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: July 15, 2026

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 a.m.

Adjourned: 9:28 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, July 15, 2026 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Vice Chairperson Doug Nagel.

Members present:	Todd Draper	Dean Nielsen
	Maydra Maas	Doug Nagel
	Rick Wakefield	Dan Wildermuth
	Dennis Welgraven	Jim Salfer
	Gary Overgaard	Jeane Anderson
	Susann Ohme	Steve Hauswedell

Members absent:	Joan Jagt	Jody Reisch
	Les Nath	Gary Crowley
	Jackie Meier	

Staff present:	Stacey Timm	Monica Christianson
	Troy Knakmuhs	Evan Hacker
	Gail Bilen	Carol Biren
	Jamie Cody	Kristin Deacon
	Stacey Longtin	Chelsea Self
	Stacey Strand	Ashley VanOverbeke
	Jackie Williams	Craig Wilson
	Madison Danneman	Ellie Flemming
	Kylie Kessler-Gross	Addie Miller
	Candace Jenniges	Dora Facundo
	Cody Rofshus	Angie Frisk
	Emily Giese	Tiffany Bailey

A. Consent Agenda-

Vice Chairperson Nagel asked if there were any additions or changes to the agenda. None were identified. Vice Chairperson Nagel asked if anyone had a conflict of interest to identify. None were identified. Vice Chairperson Nagel asked if there were any corrections or additions to the minutes of the June 17, 2026 meeting. There were none. Motion by Commissioner Salfer, Second by Commissioner Hauswedell to approve the Board Minutes from June 17, 2026. The Motion carried unanimously.

B. Introduction of New Staff-

Director Stacey Timm, indicated that staff are present to be introduced

- Dora Facundo, County Agency Social Worker- CMH/Licensing, Gail Bielen
- Kylie Kessler-Gross, County Agency Social Worker- LTC, Stacey Longtin
- Jamie Cody, Social Services Supervisor, Child Protection, Emilie Potter

C. Employee Recognition-

Director, Stacey Timm, indicated that staff are present to receive recognition.

- Candace Jenniges, County Agency Social Worker, MNChoices, Marshall, 1 year
- Addie Miller, County Agency Social Worker, Adult Protection, Marshall, 5 years
- Cody Rofshus, Public Health Nurse, Luverne, 5 years
- Angie Frisk, County Agency Social Worker, Licensing, Slayton, 10 years

D. Financial-

Director, Stacey Timm, came forward with the financials for the month of June. The month of June started out with a beginning balance in checking of \$2,493,976 and ended at \$2,495,335. We ended June with an overall cash & investment balance of \$17,336,893. When excluding the designated and restricted funds, the ending balance for the month was \$14,788,125. The self-insurance fund was at \$1,111,081 as of the end of the month. Compared to prior year, the fund is down \$492,846. To date, that fund balance is at \$1,029,203. The fund balances for Fund 01 (PH) was \$4,434,110 and Fund 05 (HS) was at \$10,354,016. Looking at the numbers from a budget prospective for month end, Public Health is 7% over budget for revenues and 3% under budget for expenditures. Overall to date, revenues exceeded expenditures by \$277,608. For the Human Services perspective we are 3% under budget for revenues and 6% under budget for expenditures. Overall to date, expenditures exceeded revenues by 999,765. Vice Chairperson Nagel stated the financials had been received and will be moved to the Community Health Board.

E. Caseload-

Director, Stacey Timm, states caseloads impacted by MAAFCWDA that will be enacted on 1/1/27 have been trending down. Director, Stacey Timm asked if there were any comments or concerns about the caseload. There were no questions

F. Discussion/ Information

1. Adoption- Craig Wilson and Emily Giese

Social Services Supervisor, Craig Wilson, and Adoptions Social Worker, Emily Giese, described what a day in the life as an adoptions social worker looks like.

G. Decision Items-

1. SS Policy 21 Reimbursement for Clients Expenses- Stacey Timm

Director Stacey Timm requests approval of SS Policy 21. Motion by Commissioner Welgraven, Second by Commissioner Overgaard to approve SS Policy 21. The Motion carried unanimously.

Vice Chairperson Nagel asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:28 a.m.

Approved Date 8/19/2026

Authorized Gay Crowley
Chairperson, Human Services Board

Madeline J. Jansen
Recording Secretary, Human Services Board

Attest: Stacey Timm
Director