



SOUTHWEST
HEALTH & HUMAN
SERVICES

**SOUTHWEST HEALTH AND HUMAN SERVICES
GOVERNING BOARD**

MINUTES

Date: July 15, 2026

Place: Lyon County Government Center

Commissioners Room

Marshall, Minnesota

Opened: 9:44 a.m.

Adjourned: 10:37 a.m.

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday, July 15, 2026 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Dennis Welgraven.

Members present:	Todd Draper	Dean Nielsen
	Maydra Maas	Doug Nagel
	Rick Wakefield	Dan Wildermuth
	Dennis Welgraven	Jim Salfer
	Gary Overgaard	Jeane Anderson
	Susann Ohme	Steve Hauswedell

Members absent:	Joan Jagt	Jody Reisch
	Les Nath	Gary Crowley
	Jackie Meier	

Staff present:	Stacey Timm	Monica Christianson
	Troy Knakmuhs	Evan Hacker
	Gail Bilen	Carol Biren
	Jamie Cody	Kristin Deacon
	Stacey Longtin	Chelsea Self
	Stacey Strand	Ashley VanOverbeke
	Jackie Williams	Craig Wilson
	Madison Danneman	Ellie Flemming
	Kylie Kessler-Gross	Addie Miller
	Candace Jenniges	Dora Facundo
	Cody Rofshus	Angie Frisk
	Emily Giese	Tiffany Bailey

N. Call to Order

O. Consent Agenda-

Chairperson Welgraven asked if there were any changes to the agenda. Director Stacey Timm stated there was an addition. Director Stacey, requested that a collections officer position be added to the agenda. Chairperson Welgraven asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the June 17, 2026 meeting. None were identified. Motion by Commissioner Wildermuth, Second by Commissioner Nielson to approve the June 17, 2026 minutes. The Motion carried unanimously.

P. Financials-

Chairperson Welgraven asked if there were any questions or comments regarding the financial report as given during the Human Services Board meeting. There were none. Motion by Commissioner Overgaard, Second by Commissioner Hauswedell to approve the financial report as brought forward by the Human Services and Community Health Boards. The Motion carried unanimously.

Q. Human Resources Statistics-Director Stacey Timm

Currently we have 5 open positions.

R. Discussion/Information Items-

1. Semi Annual HR Report- Monica Christianson and Troy Knakmuhs- We currently have 5 openings, one position was filled (Social Services Supervisor), however another one became available (Communications Specialist). Of the 5 openings, we have 2 offers out for 2 positions. We have interviews scheduled for 1 position. We have several applications coming in for 1 position. In 2025, SWHHS had 84 hires with 38% being internal. In the first six months of 2026, SWHHS has had 22 hires with 22% being internal. So far, in the first half of 2026, it takes SWHHS 48 days to fill a position. In 2025, SWHHS had 37 separations, a 15.5% turnover rate. So far in 2026, SWHHS has had 17 separations, a 7.2% turnover rate.

Monica also discussed the exit interview themes. Exit interviews are optional but offered to staff when they give their notice of resignation. Some common themes are, relationships with coworkers, supervisors, providers, and clients are valued, so many changes with DHS it can make the job difficult, staff enjoys flexibility, all staff having agency cell phones would be beneficial, and unhappiness regarding insurance. More than have that have given exit interviews said they had job satisfaction and felt they made a difference.

2. 2027 Budget- Stacey Timm- Director Stacey Timm has spoken with boards of surrounding counties about the budget. A finance committee meeting will be scheduled as SWHHS is finalizing the budget.

S. Decision Items-

1. Nicole Longtin, Social Worker- Team Lead, probationary appointment (6 months), \$35.75 hourly, effective 6/15/2026- Marshall Office

Motion made by Commissioner Hauswedell, Second by Commissioner Wildermuth to approve the probationary appointments as presented. The Motion carried unanimously.

2. Madison Danneman- Alternate Board Secretary

Motion by Commissioner Wildermuth, Second by Commissioner Overgaard to approve the alternate board secretary. The Motion carried unanimously.

3. Personnel Policy 13- Employees of Southwest Health and Human Services as Foster Parents

Employees are still able to be foster parents, however, SWHHS will no longer be licensing employees. Employees will have to obtain their foster care licenses from a different agency. The policy is set to sunset 7/15/2026

Motion by Commissioner Wakefield, Second by Commissioner Overgaard to approve the sunset of Personnel Policy 13. The Motion carried unanimously.

4. Collections Officer Position- Stacey Timm

New position of Collections Officer was requested. The Agency is not filling either an Account Technician or an Eligibility Worker position and replacing both with a Collections Officer.

Motion by Commisioner Wildermuth, Second by Commisioner Draper to approve new position of Collections Officer. Motion carried unanimously.

T. Donations

1. Nathaniel Estum- 7 little kid fishing poles, 11 adult fishing poles, 17 tackle boxes- to be used for children in fostercare.

Motion to accept donations by Commisioner Wildermuth, Second by Commisioner Overgaard. The Motion carried unanimously.

U. Contracts and Procurement

Procurement

No items presented for procurment

Contracts

- **Avera McKennan, aka, Avera Behavioral Health Cetner (Sioux Falls, SD) – 07/01/2026-06/30/2028**
Provide Mental Health Order and Mental Health Civil Commitment beds and services defined by MN Statute 253B.
Fiscal Notes: Renewal, \$1395/day and Physician services at 75% of regular charges up to \$10,000 per client stay, \$100 day decrease, social services
- **Medica (Minneapolis, MN) – 07/01/2026-06/30/2028**
Provide reimbursement for care coordination services to members enrolled under Medica ChoiceCare MSC+
Fiscal Note: New, Social Services Revenue, \$145/month per client.

Motion by Commissioner Draper, Second by Commissioner Nagel to approve the contracts as listed. The Motion carried unanimously.

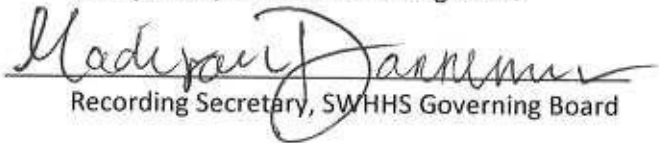
T. Adjournment

Chairperson Welgraven asked if there were any other questions. Hearing none, he adjourned the meeting at 10:37 a.m.

Approved Date 8/19/2024

Authorized 

Chairperson, SWHHS Governing Board


Recording Secretary, SWHHS Governing Board

Attest: 
Director