



SOUTHWEST HEALTH AND HUMAN SERVICES
GOVERNING BOARD

MINUTES

Date: June 17, 2026
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:53 a.m.
Adjourned: 10:57 a.m.

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday June 17, 2026 in the Commissioners Room in the Lyon County Government Center Marshall, Minnesota. The meeting was called to order by Chairperson Welgraven.

Members present:	Gary Crowley	Dean Nielsen
	Todd Draper	Doug Nagel
	Maydra Maas	Lois Schmidt
	Rick Wakefield	Dan Wildermuth
	Dennis Welgraven	Jackie Meier
	Gary Overgaard	Jim Salfer
	Suann Ohme	Less Nath
	Steve Hauswedell	Jeane Anderson

Members absent:	Joan Jagt	Jody Reisch
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Staff present:	Stacey Timm	Nancy Walker
	Evan Hacker	Ashley VanOverbecke
	Jackie Williams	Jenna Stephenson
	Emilie Potter	Carol Biren
	Lisa DeBoer	Taalyr Egeness
	Amalia McCalla	Megan Boerboom
	Tiffany Bailey	DeLani Gylling
	Amanda Lanners	Kevin Murfield
	Paige Schatzke	Breanna Larson
	Julia Pater	Megan Paradis
	Trevor Theurer	Ellie Flemming
	Ashley Kerkhoff	

N. Call to Order

O. Consent Agenda-

Chairperson Welgraven asked if there were any changes to the agenda. Director Stacey Timm stated there was an addition. Director Timm, requested that a separation agreement be added to the agenda. Chairperson Welgraven asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the May 20, 2026 meeting. None were identified. Motion by Commissioner Crowley Second by Commissioner Salfer to approve the May 20, 2026 minutes. The Motion carried unanimously.

P. Financials-

Chairperson Welgraven asked if there were any questions or comments regarding the financial report as given during the Human Services Board meeting. There were none. Motion by Commissioner Meier second by Commissioner Wakefield to approve the financial report as brought forward by the Human Services and Community Health Boards. The motion carried unanimously.

Q. Human Resources Statistics-Director, Stacey Timm,
Currently we have 3 open positions.

R. Discussion/Information Items-

1. Legislative update- Stacey Timm

Director Stacey Timm explained that there will be a two costs shifts to the SNAP Program. The first cost shift is the admin cost shift to administer the program. The second is the assessment of an additional fee if our error rates are too high. Between SNAP and LTSS we are looking at a \$1.1 million cost shift to counties.

S. Decision Items-

1. Laura Stahnke, Eligibility Worker, probationary appointment (6 months), \$20.98 hourly, effective 6/15/2026 – Redwood Falls Office

Motion by Commissioner Overgaard, Second by Commissioner Hauswedell to approve the probationary appointments as presented. The Motion carried unanimously.

2. Personnel Policy 17 – Identification Badges – Nancy Walker

When a client enters behind locked doors, client must sign in. Clients will be asked to provide an Identification card. If a client does not have an Identification card on them this will need to be marked on the sign in sheet and the client will be allowed to enter with staff. Staff is to verify name on sign in sheet and Identification card. When a client leaves the office they will need to sign out.

Motion by Commissioner Overgaard, Second by Commissioner Crowley to approve the changes to Personnel Policy 17. The Motion carried unanimously.

3. Appointment to the Discipline Appeals Board Term through 12/31/2027 – Nancy Walker
Nancy Walker is requesting appointment of Steve Ewing to the Discipline Appeals Board Term through 12/31/2027.

Motion by Commissioner Draper Second by Commissioner Meier to approve the appointment of Steve Ewing to the Discipline Appeals Board. The Motion carried unanimously.

4. 2026-2029 SWHHS Strategic Plan – Stacey
Stacey Timm is requesting approval of the 2026-2029 SWHHS Strategic Plan

Motion by Commissioner Wildermuth Second by Commissioner Draper to approve the 2026-2029 SWHHS Strategic Plan. The Motion carried unanimously.

5. Family Resource Center-Emilie
Family Resource Centers are outside of the county, usually a non-profit that has a center for people to go to help them navigate different services. The first step in moving towards a family resource center is to complete a community assessment. Emilie is requesting approval to apply for a grant to contract with a provider to help us do the community assessment.

Motion by Commissioner Wildermuth Second by Commissioner Draper to approve the application for the grant to complete the assessment for the Family Resource Center. The Motion carried unanimously.

6. Separation Agreement- Nancy Walker
Nancy Walker presented a separation agreement for Madison Garnhardt.

Motion by Commissioner Wildermuth Second by Commissioner Draper to approve the Separation Agreement. The Motion carried unanimously.

- T. **Donations: There were no donations.**
U. **Contracts and Procurement**

Procurement

- **Office 365 Subscriptions, Agency Wide Expense**
Office 365 services: Exchange, SharePoint and Office Suite and Entra ID 1: Email Encryption and 2 factor security. Quote #1 – Computer Man: \$81,780/year; Quote #2 – Morris Electronics: \$87,000/year.
Evan Hacker, IT Director, recommends Computer Man.
Motion by Commissioner Wildermuth second by Commissioner Draper to approve the procurement and purchase of Computer Man Office 365 Subscription due to it being the lowest bid. The Motion carried unanimously. **RSA Tokens Annual Subscription, Agency Wide Expense**
RSA Token Annual Subscription for multi factor security. Quote #1 – Morris Electronics: 18,235.38/year; Quote #2 – CDW-G: \$18,259.20/year
Motion by Commissioner Overgaard second by Commissioner Wildermuth to approve the procurement and purchase of Morris Electronics RSA Token Subscription Renewal due to being the lowest bid. The Motion carried unanimously.

Contracts

- **DCYF – Family Group Decision Making (St. Paul, MN) – 07/01/2026 to 06/30/2027**
Provide funding to implement the Family Group Decision Making program.
Fiscal Note: Amendment, Includes an additional year of service and \$110,000, social services
- **Hello World, LLC (St. Augusta, MN) – 06/01/2026 to 12/31/2026**
Provide parent coaching and case consultation.
Fiscal Note: New, \$3500/package, social services
- **MDH – Eliminating Health Disparities Initiative (St. Paul, MN) – 07/01/2026 to 06/30/2027**
Provide funding to offer health services to all new refugee and any person who has active or latent tuberculosis infection.
Fiscal Note: Renewal, \$1546, public health
- **New Life Treatment Center (Woodstock, MN) – 01/01/2026 to 12/31/2026**
Provide detoxification services within our six counties.
Fiscal Note: Renewal, \$500/day, social services

Motion by Commissioner Meier second by Commissioner Crowley to approve the contracts as listed. The Motion carried unanimously.

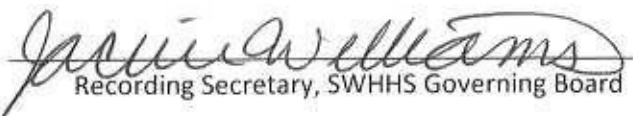
T. Adjournment

Chairperson Welgraven asked if there were any other questions. Hearing none, he adjourned the meeting at 10:57 a.m.

Approved Date 7/15/26

Authorized 

Chairperson, SWHHS Governing Board


Recording Secretary, SWHHS Governing Board

Attest: 
Director

