



SOUTHWEST
HEALTH & HUMAN
SERVICES

**SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD**

MINUTES

Date: May 20, 2026

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:32 a.m.

Adjourned: 10:15 a.m.

The monthly meeting of the Community Health Services Board for Southwest Health and Human Services was held on Wednesday May 20, 2026 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Vice Chairperson Jim Salfer.

Members present:

Gary Crowley
Todd Draper
Maydra Maas
Rick Wakefield
Dennis Welgraven
Gary Overgaard
Suann Ohme

Dean Nielsen
Doug Nagel
Lois Schmidt
Dan Wildermuth
Jackie Meier
Jim Salfer

Members absent:

Joan Jagt
Les Nath

Jody Reisch
Steve Hauswedell

Staff present:

Stacey Timm
Evan Hacker
Jackie Williams
Emilie Potter
Lisa DeBoer
Stacy Jorgensen
Chelsea Self
Jenna Stephenson
Melissa Kidrowski
Alyssa Salfer
Thomas Pauley
Amalia McCalla

Nancy Walker
Kristin Deacon
Gail Bilén
Carol Biren
Taalyr Egeness
Sherri Pickthorn
Ashley VanOverbecke
Jennifer Nelson
Megan Amundson
Marki Casey
Katie Chapman

H. **Call to Order-**

I. **Consent Agenda-**

Vice Chairperson Salfer asked if there were any additions to the agenda. None were identified. Vice Chairperson Salfer asked if anyone had a conflict of interest to identify. There were none to identify. Commissioner Salfer asked if there were any corrections or additions to the minutes of the April 15, 2026 minutes. Motion by Commissioner Crowley second by Commissioner Meier to approve the Consent Agenda along with the Board Minutes from April 15, 2026. The motion carried unanimously.

J. **Financial –**

Vice Chairperson Salfer stated the Financials had been received during the Human Services Board and will be moved to the Governing Board.

K. **Caseload-** Director, Stacey Timm states things remain stable.

L. **Discussion Items-** Statewide Health Improvement Partnership (SHIP)- Katie Chapman and Jennifer Nelson

Katie and Jennifer discussed what the SHIP program consists of and the projects they work on with local communities and partners.

M. **Decision Items-**

1. **Administrative and Budget Preparedness Plan-** Carol Biren

In the case of another pandemic, the Administration and Budget Preparedness Plan identifies roles and responsibilities of the agency. Carol is requesting approval of the Administrative and Budget Preparedness Plan, Motion by Commissioner Overgaard second by Commissioner Meier. The motion carried unanimously.

2. **Public Health Fee Schedule-** Carol Biren

Carol is requesting approval to add a \$5.00 charge to accept sharps containers that were not purchased from our offices. Motion by Commissioner Wakefield second by Commissioner Welgraven. The motion carried unanimously.

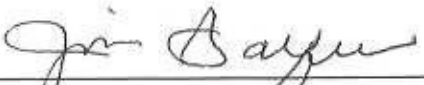
3. **Round 4 Opioid Funding Approval-** Jenna Stephenson and Kristin Deacon

Requesting approval for \$397,000 from the Opioid

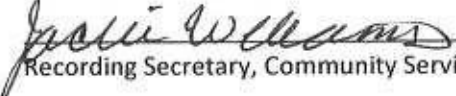
Settlement funds with the recommended distribution being 46% of these funds to be used for prevention, 52% of these funds to be used on Treatment and recovery and 2% of these funds to be used on criminal justice. Motion by Commissioner Draper second by Commissioner Crowley to approve the funding and allocations. The motion carried unanimously.

Vice Chairperson Salfer asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 10:15 am.

Approved Date 6/17/26

Authorized 
Chairperson, Community Health Board

Attest: 
Director


Recording Secretary, Community Services Board

