



SOUTHWEST HEALTH AND HUMAN SERVICES
GOVERNING BOARD

MINUTES

Date: March 18, 2026
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:55 a.m.
Adjourned: 10:48 a.m.

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday March 18, 2026 in the Commissioners Room in the Lyon County Government Center Marshall, Minnesota. The meeting was called to order by Chairperson Welgraven.

Members present:	Gary Crowley	Dean Nielsen
	Steve Hauswedell	Doug Nagel
	Maydra Maas	Jeane Anderson
	Rick Wakefield	Lois Schmidt
	Dennis Welgraven	Dan Wildermuth
	Gary Overgaard	

Members absent:	Joan Jagt	Jody Reisch
	Less Nath	Jim Salfer
	Todd Draper	Jackie Meier
	Suann Ohme	

Staff present:	Stacey Timm	Nancy Walker
	Lisa DeBoer	Ashley VanOverbecke
	Evan Hacker	Megan Boerboom
	Jackie Williams	Craig Wilson
	Stacy Jorgensen	Stacey Longtin
	Emilie Potter	Jennifer Nelson
	Michelle Salfer	Cindy Nelson
	Deb Seidel	Kari Coulter
	Hailey Thorson	Amy Herigon-Jeremiason
	Brittany Rohde	Kathleen Kesteloot
Heather Bowman	Kayla Kruger	

N. Call to Order

O. Consent Agenda-

Chairperson Welgraven asked if there were any changes to the agenda. Director Stacey Timm requested the additions of approval of January Election Minutes and appointment of three additional Commissioners to the Executive Committee since only three were appointed in January. Motion to approve the agenda by Commissioner Hauswedell, Second by Commissioner Nagel. The Motion carried unanimously. Chairperson Welgraven asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the February 18, 2026 meeting. None were identified. Motion by Commissioner Crowley, Second by Commissioner Overgaard to approve the February 18, 2026 minutes. The Motion carried unanimously. Motion by Commissioner Nagel, Second by Commissioner Hauswedell, to amend the January 21, 2026 Election of Officer minutes. The Motion carried Unanimously.

O1. Executive Commitment Appointments: Motion to appoint Commissioner Nagel, Commissioner Overgaard and Commissioner Salfer to the Executive Committee by Commissioner Wildermuth, Second by Commissioner Nielsen. Motion carried Unanimously.

P. Financials-

Chairperson Welgraven asked if there were any questions or comments regarding the financial report as given during the Human Services Board meeting. There were none. Motion by Commissioner Nagel second by Commissioner Wildermuth to approve the financial report as brought forward by the Human Services and Community Health Boards. The motion carried unanimously.

Q. Human Resources Statistics-Director, Stacey Timm,
Currently we have 5 open positions.

R. Discussion/Information Items-

1. Governor Walz Legislative Proposal- Director Stacey Timm
Governor Walz indicated in his press conference that his proposal would include taking back from counties some pieces of income maintenance as well as some of our MN Choices and waivers. Governor Walz also came out with his supplemental budget and he did do some cost shifts to counties as well. These are just proposals at this time.

S. Decision Items-

1. Marki Casey, County Agency Social Worker, CAC/CADI/BI, probationary appointment (12 months), \$28.50 hourly, effective 3/9/2026 – Redwood Falls Office
2. Danica Hegstad, Registered Nurse, probationary appointment (12 months), \$27.00 hourly, effective 3/16/2026 – Pipestone Office
3. Emilie Potter, Social Services Manager- Children's and Families, probationary appointment (12 months), \$87,500 annual, effective 2/23/2026 – Redwood Falls Office

Motion by Commissioner Wildermuth to approve probationary appointments second by Commissioner Wakefield to approve the probationary appointments as presented. The Motion carried unanimously.

4. SWHHS Resolution of Signature Authority 2026 – Director Stacey Timm
Stacey Timm is requesting that Emilie Potter be added to the Signature of Authority.
Motion to by Commissioner Crowley, Second by Commissioner Nagel to approve Emilie Potter as a Signature Authority. Motion carried unanimously.

T. Donations

1. Contracts and Procurement

Procurement

- **Home Modification, \$30,138, Social Services**
Home modification for Client requiring kitchen and bathroom modifications. This will be reimbursed through client's waiver. Multiple construction quotes were originally obtained, later became a single source option.

Contracts

- **MN Department of Children, Youth & Families (Child Support – all six counties)– 1/01/2026 to 12/31/2027**
Provide overall and individual cooperative agreements between Southwest Health & Human Services and all six county's sheriff and attorney's offices to administrate child support operations.
Fiscal Note: Expenses reimbursed through quarterly reports.
- **Ellison Center – 1/27/2026 to 12/31/2026**
Provide monthly reflective consultation to Public Health Staff. This will be reimbursed through the Foundational Public Health Responsibility Grant. Revised to be group reflection vs individual.
Fiscal Note: Hourly rate of \$200, max annual amount of \$2,400, revision from February's contract, public health expense
- **Lincoln County – 04/01/2026 to 12/31/2026**
Provide office space and utilities for our agency
Fiscal Note: \$12/square foot for 1,888 feet, no increase, agency wide expense
- **MN Department of Revenue – 1/01/2026 to 12/31/2026**
Provide administration and guidelines for Revenue Recapture with an agreement between the Southwest Health and Human Services and Dept of Revenue.
Fiscal Note: NA
- **Murray County – 04/01/2026 to 12/31/2026**
Provide office space and utilities for our agency
Fiscal Note: \$10/square foot for 9,600 feet, no increase, agency wide expense

the program. The program is designed to be a "one-stop" resource for students, faculty, and staff. The program is designed to be a "one-stop" resource for students, faculty, and staff.

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- **State of Minnesota (Homeland Security & Emergency Management) – 01/01/2026 to 12/31/2026**
Memorandum of Understanding to utilize and maintain the emergency management software system – Salamander Live.
Fiscal Note: NA

Motion by Commissioner Overgaard Second by Commissioner Nagel to approve the procurements and contracts as listed. The Motion carried unanimously.

T. Close Session

Motion by Commissioner Nagel, Second by Commissioner Crowley to enter into closed session. Motion carried unanimously.

Motion by Commssioner Hauswedell, Second by Commissioner Wakefield to end closed Session. Motion carried unanimously.

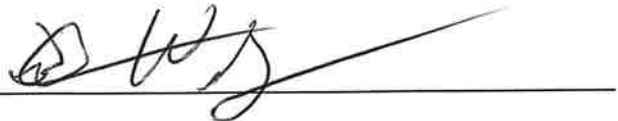
Board provided a lot of input and it was a positive review. Review was approved.

U. Adjournment

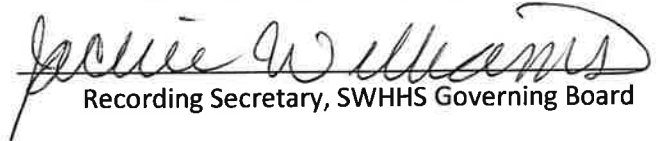
Motion by Commissioner Nagel, Second by Commissioner Welgraven to adjourn. Motion passed unanimously.

Approved Date 4-15-26

Authorized



Chairperson, SWHHS Governing Board



Recording Secretary, SWHHS Governing Board

Attest:



Director

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