



SOUTHWEST
HEALTH & HUMAN
SERVICES

**SOUTHWEST HEALTH AND HUMAN SERVICES
GOVERNING BOARD**

MINUTES

Date: August 20, 2025

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 10:05 a.m.

Adjourned: 10:54 a.m.

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday August 20, 2025 in the Commissioners Room in the Lyon County Government Center Marshall, Minnesota. The meeting was called to order by Chairperson Welgraven.

Members present:

Gary Crowley	Todd Draper
Gary Overgaard	Doug Nagel
Dennis Welgraven	Lois Schmidt
Suanne Ohme	Steve Hauswedell
Jim Salfer	Dan Wildermuth
Rick Wakefield	Greg Burger
Dean Nielsen	

Members absent:

Joan Jagt	Jackie Meier
Jeanne Anderson	Maydra Maas
Les Nath	

Staff present:

Lisa DeBoer	Carol Biren
Chantelle Fogelson	Jason Kloss
Cindy Nelson	Nancy Walker

N. Call to Order

O. Consent Agenda-

Chairperson Welgraven asked if there were any changes to the agenda. There were none. Chairperson Welgraven asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the July 16th meeting. None were identified. Motion by Commissioner Draper, second by Commissioner Overgaard to approve the agenda with the addition and the board minutes as presented. The Motion carried unanimously.

P. Financials-

Chairperson Welgraven asked if there were any questions or comments regarding the financial report as given during the Human Services Board meeting. There were none. Motion by Commissioner Wildermuth second by Commissioner Nielsen to approve the financial report as brought forward by the Human Services and Community Health Boards. The motion carried unanimously.

Q. Human Resources Statistics-

Director, Stacey Timm, asked if there were any comments or concerns regarding the statistics that were provided. There were none.

R. Discussion/Information Items-

1. Introduction of the New Director- Stacey Timm

S. Decision Items-

1. Candace Jenniges, Public Health Social worker, probationary appointment (12 months), \$27.00 hourly, effective 7/28/2025 – Marshall Office
2. Marllys O'Connell, County Agency Social Worker, DD, probationary appointment (12 months), \$29.25 hourly, effective 7/28/2025- Marshall Office
3. Craig Wilson, Children's Social Services Supervisor, probationary appointment (12 months), \$68,000 annual, effective 7/28/2025 – Marshall Office
4. Ellie Fleming, Part-Time/Temporary Case Aide-Restorative Practices, \$20.03 hourly, effective 7/28/2025- Marshall Office
5. Kelsey Furestenberg, County Agency Social Worker-FGDM, probationary appointment (12 months), \$28.50 hourly, effective 9/8/2025- Pipestone Office

Motion by Commissioner Nielsen second by Commissioner Wildermuth to approve the probationary appointments as presented. The Motion carried unanimously.

6. Loffler Papercut Renewal Contract

Network Administrator, Evan Hacker, came to request \$3,672.00 for the yearly subscription for Loffler Papercut Renewal Contract. This is a budgeted item. Motion by Commissioner Burger, second by Commissioner Crowley to approve the request of \$3,672.00 for the Loffler papercut renewal contract. The Motion carried unanimously.

7. Netwrix Renewal Contract

Network Administrator, Evan Hacker, came forward to request \$6,149.69 for the Netwrix Renewal Contract. Hacker stated this is a budgeted item. Motion by Commissioner Draper, second by Commissioner Nagel to approve the Netwrix renewal contract totaling \$6,149.69. The Motion carried unanimously.

8. Barracuda Renewal Subscription

Network Administrator, Evan Hacker, came forward to request \$17,297.28 for the Barracuda Renewal Subscription. Hacker stated this is a budgeted item. Motion by Commissioner Salfer, second by Commissioner Nielsen to approve the Barracuda Renewal Subscription totaling \$17,297.28. The Motion carried unanimously.

9. Information Systems Corporation (AppXtender) Renewal Contract

Network Administrator, Evan Hacker, came forward to request \$30,812.00 for the AppXtender renewal contract. This is a budgeted item. Motion by Commissioner Overgaard, second by Commissioner Crowley to approve the AppXtender renewal contract. The Motion carried unanimously.

10. 2026 Preliminary agency budget

Director of Business Management, Lisa DeBoer, came forward to request the approval of a total agency county contribution of \$16,211,127 for a total budget of \$39,710,760. Motion by Commissioner Burger, second by Commissioner Overgaard to approve the 2026 preliminary budget. The Motion carried unanimously.

11. Donations

- Donation by Peggy Nuese of children's clothing and blankets to be used for foster care.

Motion by Commissioner Overgaard, second by Commissioner Salfer to accept the donations and send thank you notes for the donations. The Motion carried unanimously.

12. Contracts

- **PH Ellison Center (St Cloud, MN)** - 01/01/26 – 12/31/26; contract to provide reflective consultation for home visits related to the MDH Strong Foundations FHV grant; \$21,850/contract maximum (no hourly increase, contract maximum decrease) (renewal). *Fiscal Note: 2025 \$14,650; 2024 \$17,844; 2023 \$17,020; 2022 \$14,195*
- **PH Onsolve**– 9/23/25 to 9/22/26; WIC phone messaging system, \$2,021.32 *Fiscal Note: expenses reimbursed through grant*
- **PH Southwest Regional Development Commission (SRDC) (Slayton, MN)** – 11/01/25 to 10/31/26; Agreement for assistance with Active Living Plans and Safe Routes to Schools plan in connection with SHIP grant; \$100/hour for planner, not to exceed \$2,000 (no increase, \$1000 maximum decrease). *Fiscal Note: 2025 \$150*
- **PH CRPHI MOU (Human Services of Faribault & Martin Counties)** – July 1, 2024 to June 30, 2026. MOU for the Collaborative for Rural Public Health Innovation. Reimbursement for time and travel for work on project. *Fiscal Note: \$8333*

13. **Western Mental Health Center (Marshall, MN)** – 07/01/25 to 12/31/25; Provide parenting classes and individual parent education for clients that are using services through Child Protection unit; \$103/hour – Practitioner & \$145/hour - Therapist (new) *Fiscal Note:*

Motion by Commissioner Wildermuth second by Commissioner Wakefield to approve the contracts as listed. The Motion carried unanimously.

14. Closed Session- Union Negotiations

Into Closed Session 10:19 a.m.

Out of Closed Session 10:53 a.m.

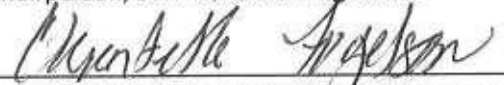
T. **Adjournment**

Chairperson Welgraven asked if there were any other questions. Hearing none, he adjourned the meeting at 10:54 a.m.

Approved Date 9-17-25

Authorized 

Chairperson, SWHHS Governing Board


Recording Secretary, SWHHS Governing Board

Attest: 
Director