



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: July 16, 2025
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 a.m.
Adjourned: 9:30 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday July 16, 2025 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Rick Wakefield.

Members present:	Gary Crowley	Dennis Welgraven
	Doug Nagel	Dan Wildermuth
	Maydra Maas	Greg Burger
	Lois Schmidt	Jim Salfer
	Todd Draper	Suanne Ohme
	Gary Overgaard	Steve Hauswedell
	Jackie Meier	Les Nath
	Mic Vandever	Rick Wakefield
	Jeane Anderson	

Members absent:	Joan Jagt	Dean Nielsen
-----------------	-----------	--------------

Staff present:	Lisa DeBoer	Michelle Buysse
	Chantelle Fogelson	Carol Biren
	Nancy Walker	Lori Sanderson
	Stacy Jorgensen	Cindy Nelson
	Jason Kloss	Sherri Pickthorn
	Corey Remiger	Monica Christianson
	Troy Knakmuhs	Shelby Ormberg
	Caitlyn VanDamme	Dayna Gunderson
Madison Garnhardt		

A. Consent Agenda-

Chairperson Wakefield asked if there were any additions or changes to the agenda. There were no additions or changes. Chairperson Wakefield asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the June 18, 2025 meeting. There were none. Motion by Commissioner Crowley, second by Commissioner Hauswedell to approve the Consent Agenda and Board Minutes from June 18, 2025. The motion carried unanimously.

B. Employee Recognition-

Social Services Division Director, Cindy Nelson, indicated that staff are present to receive recognition.

- Caitlyn VanDamme, Communications Specialist, Marshall, One Year
- Dayna Gunderson, Social Worker- AMH-TCM, Marshall, One Year
- Madison Garnhardt, Eligibility Worker, Redwood Falls, One Year
- Lori Sanderson, Social Worker- DD, Marshall, Twenty Years

C. Financial-

Lisa DeBoer, Director of Business Management, came forward with the financials for the month of June. The month of June started out with a beginning balance in checking of \$1,097,045 and ended at \$3,838,131. We ended June with an overall cash & investment balance of \$16,726,259. When excluding the designated and restricted funds, the ending balance for the month was \$13,868,130; last year we were around \$12.3 million. The self-insurance fund was at \$1,603,927 as of the end of the month. Compared to prior year, the fund is up \$642,513. To date, that fund balance is at \$1,558,644. The fund balances for Fund 01 (PH) was \$4,098,379 and Fund 05 (HS) was at \$9,769,751. Looking at the numbers from a budget prospective for month end, Public Health is 2% over budget for revenues and 3% under budget for expenditures. Overall to date, revenues exceeded expenditures by \$188,969. For the Human Services perspective we are 3% over budget for revenues and 1% under budget for expenditures. Overall to date, expenditures exceeded revenues by \$1,377,127. First half of Human Services levy has been received from all counties. Second quarter reports will be submitted by July 20th for reimbursement. Finance meeting will be held in early August for review of the 2026 budget. Motion by Commissioner Wildermuth, second by Commissioner Overgaard to move the financials to the Community Health Board. The Motion carried unanimously.

D. Caseload-

Social Services Division Director, Nelson, asked if there were any comments or concerns about the caseload. There were no questions.

E. Discussion/Information-

1. Probation Placements and Costs

Social Services Supervisor, Michelle Buysse, came forward with information on probation placements and the costs. Buysse explained probation/court placements are billed to Southwest Health and Human Services. These bills include any doctor, dental, and

medications youth require when they are in a locked facility as they are not eligible for medical assistance. This would also include when the courts order Rule 20 assessments. Buyse stated she is working with the courts to be able to work with these youth to try and open a case to be able to reduce the risk of being placed again. Buyse explained the rates are increasing and in 2024 the total probation expenses within the service dates were \$959,693.88, for 2025 the total probation expenses for within the services dates is \$531,712.89.

F. Decision Items-

Chairperson Wakefield asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:30 a.m.

Approved Date 8/20/2025

Authorized Rich Wakefield
Chairperson, Human Services Board

Chantelle Angelson
Recording Secretary, Human Services Board

Attest: [Signature]
Deputy Director