



SOUTHWEST
HEALTH & HUMAN
SERVICES

"Committed to strengthening individuals, families and communities by providing quality services in a respectful, caring and cost-effective manner."

Board Agenda
Wednesday February 19, 2025
Marshall Government Center
Commissioners Room – 2nd Floor
9:00 a.m.

HUMAN SERVICES

A. Consent Agenda

1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 01/16/2025 Board Minutes

B. Introduce New Staff

- McKenna Rothstein, Social Worker- Restorative Practices, Marshall
- McKayla Kaardal, Social Worker- Long Term Care, Redwood Falls

C. Employee Recognition

- Tasha Kuehn, Eligibility Worker, Marshall 10 Years
- Keri Petersen, Eligibility Worker, Luverne 15 Years
- Jamie Hoffman, Eligibility Worker, Marshall 15 Years

D. Financial -Start on Page 5

E. Caseload -Start on Page 21

	<u>01/25</u>	<u>01/24</u>	<u>12/24</u>	<u>11/24</u>
Social Services	3,623	3,791	3,594	3,624
Licensing	377	383	380	381
Out-of-Home Placements	146	163	142	157
Income Maintenance	12,793	14,053	13,045	13,191
Child Support Cases	2,631	2,684	2,650	2,658
Child Support Collections	\$664,017	\$706,364	\$717,527	\$711,023
Non IV-D Collections	\$167,590	\$108,489	\$214,151	\$193,329

HUMAN SERVICES (Cont.)

F. Discussion/Information

1. Stacy Jorgensen, Sherri Pickthorn: Governor's Budget impact, county cost shifts
2. Stacey Longtin: Complex Transition Case

G. Decision Items

COMMUNITY HEALTH

H. Call to Order

I. Consent Agenda

1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 01/15/2025 Board Minutes

J. Financial

K. Caseloads - Start Page 28

	<u>01/25</u>	<u>12/24</u>	<u>11/24</u>
WIC	N/A	2004	2010
Family Home Visiting	14	12	24
PCA Assessments	11	7	10
Managed Care	226	183	184
Dental Varnishing	0	0	0
Refugee Health	2	1	6
Latent TB Medication Distribution	1	1	1
Water Tests	113	96	109
FPL Inspections	30	32	37
Immunizations	65	50	69
Car Seats	23	17	26

L. Discussion/ Information

M. Decision Items

1. Request for approval for E-Bikes for End-O-Line Railroad Park. SHIP Funds- Jennifer Nelson, Janet Bush - Page 29

GOVERNING BOARD

N. Call to Order

O. Consent Agenda

1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 01/15/2025 Board Minutes

P. Financial

Q. Human Resources Statistics

	<u>01/25</u>	<u>01/24</u>	<u>12/24</u>	<u>11/24</u>
Number of Employees	241	240	239	244
Separations	5	1	3	7
New Hires	2	2	8	1
Current Open Positions		14		
Public Health Nurse		6		
Licensed Practical Nurse		1		
Social Worker LADC		1		
Social Worker Adult Mental Health		1		
Social Worker Child Protection		1		
Eligibility Worker		2		
Fraud Prevention Investigator		1		
Public Health Educator		1		

R. Discussion/Information

S. Decision Items

1. McKayla Kaardal, County Agency Social Worker- Long Term Care, probationary appointment (12 months), \$28.00 hourly, effective 1/13/2025 – Redwood Falls Office
2. Danielle Nuese, Office Support Specialist, Sr., probationary appointment (12 months), \$17.82 hourly, effective 2/24/2025 – Marshall Office
3. Andy Halverson, Accounting Technician, probationary appointment (12 months), \$18.95 hourly, effective 2/24/2025 – Luverne Office
4. Pay Equity Report- Nancy Walker - Page 30
5. 2024 OSA Audit Engagement Letter- Lisa DeBoer - Page 33
6. Luverne Postage Machine- New Lease- Lisa DeBoer, Chantelle Fogelson - Page 44

GOVERNING BOARD (Cont.)

7. Donations

- Donation of five large tied fleece blankets from St. Anne's 8th grade religion class for teenage kids entering foster care.
- Anonymous donation of newborn-3 month girls' clothing, onesies, socks and headbands for anyone in need.
- Donation of a diaper bag, sippy cups, clothing, and stroller from Alyssa Klukas for any child in need.
- Donation of eleven duffel bags and four suitcases from Deb and Mike Schmidt to be used for foster children.
- Donation of two suitcases from Chelsea Lund to be used for children.
- Anonymous donation of many handmade quilts and blankets for anyone in need.
- Donation of size 2 diapers from Morgan Will for anyone in need.
- Donation of diapers from First Lutheran Church to be used for Public health.

8. Contracts - Page 61

9. Closed Session- Director's Performance Evaluation

T. Adjournment

Next Meeting Dates:

Wednesday, March 19, 2025 – Marshall

Wednesday, April 16, 2025 – Marshall

Personnel Committee Following Board

Wednesday, May 21, 2025 – Marshall

New Commissioner Training Following Board

SOUTHWEST HEALTH & HUMAN SERVICES

Ivanhoe, Marshall, Slayton, Pipestone, Redwood and Luverne

SUMMARY OF FINANCIAL ACCOUNTS REPORT

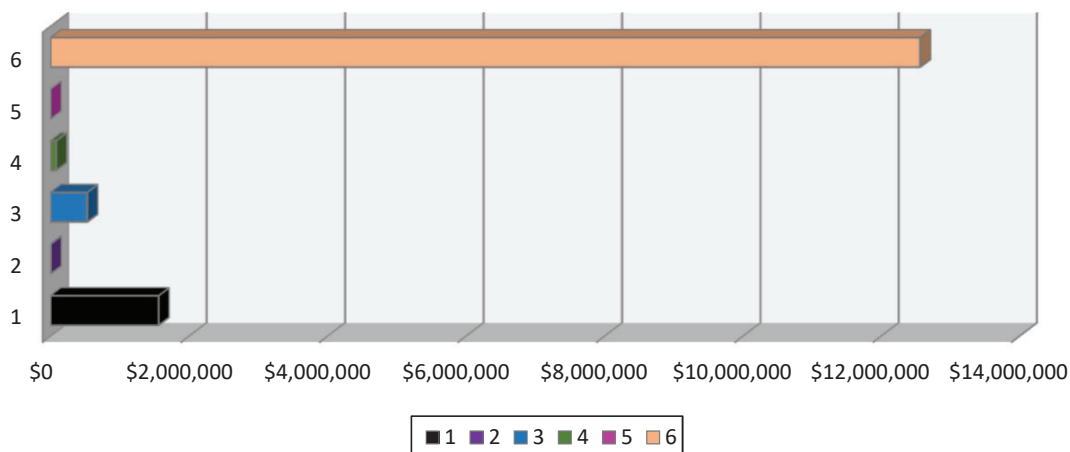
For the Month Ending:

January 31, 2025

* Income Maintenance * Social Services * Information Technology * Health *

Description	Month	Running Balance	
BEGINNING CHECKING BALANCE		\$2,137,876	
RECEIPTS			
Monthly Receipts	2,059,902		
County Contribution	745,781		
Interest on Savings	44,821		
TOTAL MONTHLY RECEIPTS		2,850,504	
DISBURSEMENTS			
Monthly Disbursements	3,427,204		
TOTAL MONTHLY DISBURSEMENTS		3,427,204	
ENDING CHECKING BALANCE		\$1,561,176	
REVENUE			
<i>Checking/Money Market</i>	<i>\$1,561,176</i>		
<i>SS Benefits Checking</i>	<i>\$3,000</i>		
<i>Bremer Savings</i>	<i>\$530,289</i>		
<i>First Interstate Bank Savings</i>	<i>\$81,134</i>		
<i>CD/Term Investment - Magic Fund</i>	<i>\$0</i>		
<i>Investments - MAGIC Fund</i>	<i>\$12,565,824</i>		
ENDING BALANCE		\$14,741,423	January 2024 Ending Balance \$12,990,413
DESIGNATED/RESTRICTED FUNDS			
Opioid Settlement		\$1,044,823	January 2024 Ending Balance \$1,275,155
Agency Health Insurance		\$1,581,238	
Private Purpose Trust Fund		\$3,164	
LCTS Lyon Murray Collaborative		\$152,996	
LCTS Rock Pipestone Collaborative		\$52,776	
LCTS Redwood Collaborative		\$85,962	
Local Advisory Council		\$556	January 2024 Ending Balance
AVAILABLE CASH BALANCE		\$11,819,907	\$10,877,254

REVENUE DESIGNATION



SOUTHWEST HEALTH AND HUMAN SERVICES CHECK REGISTER
JANUARY 2025

DATE	RECEIPT or CHECK #	DESCRIPTION	DEPOSITS	DISBURSEMENTS	BALANCE
1/1/25	BALANCE FORWARD				2,137,876.35
01/02/25	10623	Disb		98,436.36	2,039,439.99
01/03/25	136240-136255	Disb		1,570.44	2,037,869.55
01/03/25	25722-25734 ACH	Disb		1,056.87	2,036,812.68
01/03/25	136256-136271	Disb		111,800.67	1,925,012.01
01/03/25	25735-25747 ACH	Disb		16,918.21	1,908,093.80
01/03/25	59114-59200	Deposit	458,821.15		2,366,914.95
01/03/25	10624	Disb		2,162.70	2,364,752.25
01/07/25	10625	Disb		2,723.00	2,362,029.25
01/07/25	59201-59309	Deposit	339,152.05		2,701,181.30
01/08/25	10626	Disb		388.00	2,700,793.30
01/08/25	10627	Disb		20.00	2,700,773.30
01/09/25	10628	Disb		33,171.81	2,667,601.49
01/10/25	136272-136272	Disb		345.40	2,667,256.09
01/10/25	25748-25749 ACH	Disb		822.16	2,666,433.93
01/10/24	136273-136331	Disb		86,722.45	2,579,711.48
01/10/24	25750-25815 ACH	Disb		163,114.80	2,416,596.68
01/10/25	11470-11487	Payroll		178,374.05	2,238,222.63
01/10/25	93269-93516 ACH	Payroll		609,499.48	1,628,723.15
01/10/25	59310-59397	Depsoit	346,283.19		1,975,006.34
01/10/25	JE 698 Voided Payroll	Payroll		(17,920.39)	1,992,926.73
01/13/25	10629	Disb		5,802.74	1,987,123.99
01/13/25	10630	Disb		17,920.39	1,969,203.60
01/14/25	10631	Disb		1,398.50	1,967,805.10
01/14/25	59398-59497	Deposit	41,088.61		2,008,893.71
01/16/25	10632	Disb		25,949.16	1,982,944.55
01/16/25	VOID R 59322	Deposit	(17,920.39)		1,965,024.16
01/17/25	136332-136372	Disb		5,209.09	1,959,815.07
01/17/25	25816-25836 ACH	Disb		3,042.17	1,956,772.90
01/17/25	136373-136429	Disb		330,621.91	1,626,150.99
01/17/25	25837-25869 ACH	Disb		246,885.69	1,379,265.30
01/17/25	136430-136469	Disb		7,977.90	1,371,287.40
01/17/25	25870-25908 ACH	Disb		7,313.50	1,363,973.90
01/17/25	136470-136529	Disb		38,056.23	1,325,917.67
01/17/25	25909-26026 ACH	Disb		64,176.00	1,261,741.67
01/17/25	59498-59563	Deposit	205,326.34		1,467,068.01
01/21/25	10633	Disb		11,908.60	1,455,159.41
01/21/25	59564-59580	Depsoit	61,902.39		1,517,061.80
01/23/25	10634	Disb		22,498.00	1,494,563.80
01/24/25	11488-11505	Payroll		177,268.58	1,317,295.22
01/24/25	93517-93766 ACH	Payroll		645,942.10	671,353.12
01/24/25	136530-136531	Disb		620.10	670,733.02
01/24/25	26027-26030 ACH	Disb		3,146.75	667,586.27
01/24/25	136532-136571	Disb		233,538.60	434,047.67
01/24/25	26031-26059 ACH	Disb		54,046.95	380,000.72
01/24/25	59581-59628	Deposit	326,521.45		706,522.17
01/24/25	10635	Disb		618.25	705,903.92
01/24/25	10636	Disb		1,423.50	704,480.42
01/27/25	10637	Disb		17,819.81	686,660.61
01/27/25	10638	Disb		5,802.74	680,857.87
01/27/25	Transfer from SS Account	Deposit	7,302.00		688,159.87
01/28/25	59629-59673	Deposit	392,588.18		1,080,748.05
01/30/25	10639	Disb		48,181.81	1,032,566.24
01/31/25	136572-136618	Disb		6,959.93	1,025,606.31
01/31/25	26060-26085 ACH	Disb		4,386.15	1,021,220.16
01/31/25	136619-136654	Disb		95,733.68	925,486.48
01/31/25	26086-26105 ACH	Disb		54,198.97	871,287.51
01/31/25	VOID 136297	Disb		(350.00)	871,637.51
01/31/25	VOID 136420	Disb		(80.00)	871,717.51
01/31/25	VOID 136182	Disb		(20.00)	871,737.51
01/31/25	59674-59726	Deposit	689,438.85		1,561,176.36
					1,561,176.36
					1,561,176.36
		TOTALS	2,850,503.82	3,427,203.81	

Checking - SS Beneficiaries
Savings - Bremer
Savings - First Interstate Bank
Investments - Magic Fund

3,000.00
530,288.52
81,133.93
12,565,823.79

TOTAL CASH BALANCE

14,741,422.60

SWHHS TREND ANALYSIS

Total Cash and Investment Balance by Month

ALL FUNDS

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	Average for Year
2018	\$4,721,044.88	\$4,333,938.53	\$2,935,770.10	\$1,965,449.62	\$2,570,090.71	\$5,977,407.40	\$6,033,326.24	\$5,731,633.62	\$4,391,517.44	\$3,775,199.56	\$5,252,398.36	\$6,085,906.40	\$4,481,140.24
2019	\$5,468,300.08	\$5,390,753.05	\$3,560,027.40	\$2,614,293.54	\$4,269,080.30	\$7,062,814.89	\$7,420,076.79	\$6,778,561.83	\$5,219,902.01	\$4,511,324.16	\$5,788,830.92	\$7,097,094.23	\$5,431,754.93
2020	\$5,612,100.09	\$5,244,836.41	\$3,999,085.28	\$3,557,399.16	\$3,544,281.51	\$8,279,950.83	\$8,206,914.72	\$8,087,152.70	\$7,320,202.93	\$6,302,908.56	\$6,288,111.05	\$8,688,761.65	\$6,260,975.41
2021	\$8,213,250.83	\$7,755,540.60	\$6,331,255.58	\$4,926,907.49	\$5,077,191.48	\$10,354,544.54	\$9,823,063.10	\$9,696,380.41	\$8,596,377.19	\$7,380,331.30	\$7,918,904.38	\$10,090,463.28	\$8,013,684.18
2022	\$9,063,232.17	\$9,669,188.89	\$8,757,032.95	\$7,551,267.96	\$7,600,154.97	\$11,926,913.67	\$11,759,179.93	\$11,073,388.31	\$9,901,872.00	\$9,446,009.83	\$10,477,101.38	\$11,454,718.79	\$9,890,005.07
2023	\$11,060,333.16	\$11,548,890.82	\$10,317,240.69	\$9,301,999.20	\$10,138,948.20	\$13,789,129.14	\$14,781,337.63	\$14,708,502.17	\$13,461,381.69	\$12,826,934.47	\$13,827,985.91	\$14,612,668.79	\$12,531,279.32
2024	\$12,990,412.51	\$13,407,987.82	\$11,788,426.03	\$10,210,044.11	\$10,134,674.15	\$14,479,546.19	\$15,771,391.01	\$16,034,651.70	\$14,484,828.29	\$12,943,922.71	\$14,085,622.55	\$15,273,301.58	\$13,467,067.39
2025	\$14,741,422.60												

PUBLIC HEALTH

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	Average for Year
2018	\$1,962,214.72	\$1,943,637.75	\$1,780,622.98	\$2,023,315.56	\$1,870,382.57	\$1,633,344.06	\$1,816,127.45	\$1,643,850.72	\$1,584,218.99	\$1,914,793.23	\$1,842,417.33	\$1,743,836.48	\$1,813,230.15
2019	\$1,851,277.80	\$1,972,764.31	\$1,918,434.61	\$2,063,608.18	\$2,039,616.86	\$1,918,780.30	\$2,044,401.82	\$2,039,261.99	\$1,915,329.19	\$2,036,424.83	\$1,985,685.37	\$1,910,997.42	\$1,974,715.22
2020	\$1,967,807.21	\$2,029,158.92	\$2,191,628.66	\$2,443,036.94	\$2,039,616.86	\$1,918,780.30	\$2,044,401.82	\$2,039,261.99	\$2,236,196.53	\$2,383,533.05	\$2,377,097.32	\$2,458,002.48	\$2,177,376.84
2021	\$2,686,372.79	\$2,595,490.74	\$2,483,393.31	\$2,394,881.79	\$2,704,232.84	\$2,797,102.25	\$2,854,166.91	\$2,927,270.22	\$2,887,651.14	\$2,943,305.87	\$3,062,913.28	\$3,061,698.33	\$2,783,206.62
2022	\$3,188,143.70	\$3,522,705.99	\$3,489,931.37	\$3,750,709.18	\$3,760,049.78	\$3,637,055.84	\$3,801,847.69	\$3,792,898.70	\$3,701,291.30	\$3,780,582.03	\$4,015,468.97	\$3,958,921.27	\$3,699,967.15
2023	\$4,092,369.86	\$4,485,621.04	\$4,522,574.88	\$4,317,365.64	\$4,392,590.53	\$4,413,234.48	\$4,329,419.65	\$4,465,577.48	\$4,276,687.45	\$4,346,328.21	\$4,280,939.44	\$3,969,889.82	\$4,324,383.21
2024	\$4,038,252.01	\$4,221,609.24	\$4,063,656.33	\$4,222,559.23	\$4,145,900.32	\$4,122,413.31	\$4,351,861.01	\$4,363,581.38	\$4,131,454.41	\$4,130,140.57	\$4,006,178.88	\$3,909,410.51	\$4,142,251.43
2025	\$4,074,035.97												

HUMAN SERVICES

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	Average for Year
2018	\$2,027,812.89	\$1,484,259.33	\$191,366.90	-\$965,731.97	-\$501,975.29	\$2,490,788.49	\$3,357,738.65	\$3,035,839.30	\$1,833,134.33	\$948,482.40	\$2,542,047.76	\$3,397,063.22	\$1,653,402.17
2019	\$2,581,063.09	\$2,265,158.91	\$405,973.82	-\$661,408.85	\$934,705.49	\$3,904,218.27	\$4,115,284.54	\$3,342,408.83	\$1,895,296.62	\$1,080,003.92	\$2,347,069.20	\$3,881,423.66	\$2,174,266.46
2020	\$2,332,934.55	\$1,794,776.37	\$446,580.09	-\$301,075.40	-\$322,039.73	\$4,477,838.46	\$4,384,474.68	\$4,260,536.62	\$3,518,651.39	\$2,410,104.32	\$2,492,480.39	\$4,846,662.00	\$2,528,493.65
2021	\$4,187,134.17	\$3,427,813.26	\$2,563,120.41	\$1,286,019.28	\$934,705.49	\$3,904,218.27	\$4,115,284.54	\$3,342,408.83	\$4,305,643.19	\$3,134,667.60	\$3,557,047.37	\$5,699,958.61	\$3,371,501.75
2022	\$4,620,423.53	\$4,781,219.71	\$3,878,657.09	\$2,403,835.75	\$2,505,036.95	\$7,134,523.44	\$6,827,202.31	\$6,300,253.90	\$5,236,120.79	\$4,373,885.31	\$5,527,904.49	\$6,555,357.85	\$5,012,035.09
2023	\$6,052,424.45	\$6,081,720.18	\$4,666,308.71	\$3,354,346.73	\$4,090,366.08	\$7,797,583.18	\$8,821,277.15	\$8,602,178.45	\$7,457,835.03	\$6,724,760.36	\$7,810,473.46	\$8,528,878.75	\$6,665,679.38
2024	\$6,839,001.71	\$7,235,453.39	\$5,532,685.68	\$3,788,842.32	\$3,831,588.73	\$8,238,989.43	\$9,073,694.44	\$9,105,465.52	\$7,668,104.26	\$6,177,710.77	\$7,158,530.28	\$8,455,593.61	\$6,925,471.68
2025	\$7,745,871.12												

HEALTH INSURANCE

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	Average for Year
2018	\$547,461.08	\$661,779.26	\$734,590.83	\$705,226.64	\$998,994.04	\$688,218.46	\$693,431.75	\$820,833.21	\$742,653.73	\$690,065.54	\$709,870.88	\$736,904.37	\$727,502.48
2019	\$830,786.86	\$898,632.50	\$996,671.64	\$973,046.88	\$1,015,393.62	\$1,046,007.99	\$1,064,138.10	\$1,127,623.68	\$1,189,707.87	\$1,200,976.08	\$1,195,846.02	\$1,051,604.82	\$1,049,203.01
2020	\$1,070,978.00	\$1,108,164.79	\$1,071,726.42	\$1,126,237.51	\$1,216,443.58	\$1,252,789.13	\$1,289,386.59	\$1,328,430.70	\$1,343,792.01	\$1,297,527.65	\$1,206,581.80	\$1,132,234.63	\$1,203,691.07
2021	\$1,103,507.67	\$1,443,581.40	\$1,012,036.66	\$973,311.22	\$1,025,293.31	\$970,211.29	\$957,506.41	\$1,089,406.61	\$1,075,654.66	\$1,043,092.63	\$1,036,496.53	\$1,025,248.14	\$1,062,945.54
2022	\$954,094.74	\$996,914.99	\$1,020,096.29	\$1,046,274.83	\$933,827.04	\$843,343.19	\$833,162.73	\$700,529.94	\$684,754.43	\$988,223.72	\$662,283.75	\$623,422.50	\$857,244.01
2023	\$612,668.68	\$678,479.43	\$767,125.93	\$804,622.27	\$763,093.34	\$779,663.23	\$844,301.69	\$833,854.87	\$909,715.53	\$929,036.75	\$862,791.28	\$1,271,163.67	\$838,043.06
2024	\$1,275,154.66	\$1,119,962.06	\$1,263,826.05	\$1,277,248.67	\$1,198,181.49	\$1,246,485.98	\$1,323,462.62	\$1,412,742.21	\$1,455,894.60	\$1,327,744.15	\$1,485,520.34	\$1,510,590.02	\$1,324,734.40
2025	\$1,581,238.31												

Southwest Health and Human Services



TCB
2/3/25

11:13AM

TREASURER'S CASH TRIAL BALANCE

As of 01/2025

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<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
1 Health Services Fund				
	3,909,410.51			
Receipts		559,451.35	559,451.35	
Disbursements		116,856.26-	116,856.26-	
Payroll		277,969.63-	277,969.63-	
Fund Total		164,625.46	164,625.46	4,074,035.97
2 Opioid Settlement				
	1,095,128.18			
Disbursements		50,305.24-	50,305.24-	
Fund Total		50,305.24-	50,305.24-	1,044,822.94
5 Human Services Fund	410	General Administration		
	1,024,725.12-			
Receipts		91,450.78	91,450.78	
Disbursements		93,017.76-	93,017.76-	
Payroll		10,722.05-	10,722.05-	
Journal Entries		17,920.39	17,920.39	
Dept Total		5,631.36	5,631.36	1,019,093.76-
5 Human Services Fund	420	Income Maintenance		
	7,442,492.26			
Receipts		721,220.39	721,220.39	
Disbursements		490,891.30-	490,891.30-	
Payroll		380,121.63-	380,121.63-	
Dept Total		149,792.54-	149,792.54-	7,292,699.72
5 Human Services Fund	431	Social Services		
	6,509,466.11			
Receipts		1,205,082.67	1,205,082.67	
Disbursements		221,059.02-	221,059.02-	
SSIS		612,928.11-	612,928.11-	
Payroll		903,603.48-	903,603.48-	
Dept Total		532,507.94-	532,507.94-	5,976,958.17

Southwest Health and Human Services



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TREASURER'S CASH TRIAL BALANCE

As of 01/2025

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<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
5 Human Services Fund	461	Information Systems		
	4,471,639.64-			
Receipts		6,995.21	6,995.21	
Disbursements		1,381.16-	1,381.16-	
Payroll		38,667.42-	38,667.42-	
Dept Total		33,053.37-	33,053.37-	4,504,693.01-
5 Human Services Fund	471	LCTS Collaborative Agency		
	0.00			
Dept Total		0.00	0.00	0.00
Fund Total	8,455,593.61	709,722.49-	709,722.49-	7,745,871.12
61 Agency Health Insurance				
	1,510,590.02			
Receipts		303,822.43	303,822.43	
Disbursements		233,174.14-	233,174.14-	
Fund Total		70,648.29	70,648.29	1,581,238.31
71 LCTS Lyon Murray Collaborative Fund	471	LCTS Collaborative Agency		
	152,996.21			
Dept Total		0.00	0.00	152,996.21
Fund Total	152,996.21	0.00	0.00	152,996.21
73 LCTS Rock Pipestone Collaborative Fund	471	LCTS Collaborative Agency		
	52,775.81			
Dept Total		0.00	0.00	52,775.81
Fund Total	52,775.81	0.00	0.00	52,775.81
75 Redwood LCTS Collaborative	471	LCTS Collaborative Agency		
	85,961.51			
Dept Total		0.00	0.00	85,961.51

Southwest Health and Human Services



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TREASURER'S CASH TRIAL BALANCE

As of 01/2025

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<u>Fund</u>		<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
	Fund Total	85,961.51	0.00	0.00	85,961.51
77	Local Advisory Council	477	Local Advisory Council		
		556.34			
	Dept Total		0.00	0.00	556.34
	Fund Total	556.34	0.00	0.00	556.34
78	Private Purpose Trust Fund	431	Social Services		
		10,289.39			
	Receipts		7,302.00	7,302.00	
	Disbursements		14,427.00-	14,427.00-	
	Dept Total		7,125.00-	7,125.00-	3,164.39
	Fund Total	10,289.39	7,125.00-	7,125.00-	3,164.39
All Funds		15,273,301.58			
	Receipts		2,895,324.83	2,895,324.83	
	Disbursements		1,221,111.88-	1,221,111.88-	
	SSIS		612,928.11-	612,928.11-	
	Payroll		1,611,084.21-	1,611,084.21-	
	Journal Entries		17,920.39	17,920.39	
	Total		531,878.98-	531,878.98-	14,741,422.60

Southwest Health and Human Services



RM-Stmt of Revenues & Expenditures

As Of 01/2025

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2025 BUDGET	% OF BUDG	% OF YEAR	
FUND 1 HEALTH SERVICES FUND						
REVENUES						
CONTRIBUTIONS FROM COUNTIES	207,830.75-	207,830.75-	1,123,025.00-	19	8	
INTERGOVERNMENTAL REVENUES	142,196.00-	142,196.00-	163,000.00-	87	8	
STATE REVENUES	48,174.52-	48,174.52-	1,651,230.00-	3	8	
FEDERAL REVENUES	118,556.10-	118,556.10-	1,326,404.00-	9	8	
FEES	31,223.59-	31,223.59-	479,700.00-	7	8	
EARNINGS ON INVESTMENTS	8,391.89-	8,391.89-	40,100.00-	21	8	
MISCELLANEOUS REVENUES	13.69-	13.69-	400.00-	3	8	
TOTAL REVENUES	556,386.54-	556,386.54-	4,783,859.00-	12	8	4% over
EXPENDITURES						
PROGRAM EXPENDITURES	0.00	0.00	0.00	0	8	
PAYROLL AND BENEFITS	278,223.59	278,223.59	4,180,987.00	7	8	
OTHER EXPENDITURES	113,537.49	113,537.49	704,966.00	16	8	
TOTAL EXPENDITURES	391,761.08	391,761.08	4,885,953.00	8	8	0% at budget

Southwest Health and Human Services



RM-Stmt of Revenues & Expenditures

As Of 01/2025

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2025 BUDGET	% OF BUDG	% OF YEAR	
FUND 5 HUMAN SERVICES FUND						
REVENUES						
CONTRIBUTIONS FROM COUNTIES	537,950.13-	537,950.13-	13,970,465.00-	4	8	
INTERGOVERNMENTAL REVENUES	59,420.50-	59,420.50-	111,515.00-	53	8	
STATE REVENUES	520,205.54-	520,205.54-	6,876,001.00-	8	8	
FEDERAL REVENUES	620,874.79-	620,874.79-	8,156,116.00-	8	8	
FEES	226,619.65-	226,619.65-	2,492,152.00-	9	8	
EARNINGS ON INVESTMENTS	36,529.12-	36,529.12-	186,518.00-	20	8	
MISCELLANEOUS REVENUES	72,188.90	72,188.90	1,342,650.00-	5-	8	
TOTAL REVENUES	1,929,410.83-	1,929,410.83-	33,135,417.00-	6	8	2% under
EXPENDITURES						
PROGRAM EXPENDITURES	878,667.51	878,667.51	12,902,531.00	7	8	
PAYROLL AND BENEFITS	1,317,918.10	1,317,918.10	17,310,190.00	8	8	
OTHER EXPENDITURES	442,547.71	442,547.71	2,922,696.00	15	8	
TOTAL EXPENDITURES	2,639,133.32	2,639,133.32	33,135,417.00	8	8	0% at budget

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
1 FUND	Health Services Fund							
410 DEPT	General Administration							
0 PROGRAM	...		Revenue					8
			Expend.	2,904.55	2,904.55	0.00	0	8
			Net	2,904.55	2,904.55	0.00	0	8
910 PROGRAM	CHA/CHIP		Revenue	0.00	0.00	4,170.00 -	0	8
			Expend.	5,502.19	5,502.19	66,146.00	8	8
			Net	5,502.19	5,502.19	61,976.00	9	8
915 PROGRAM	CDC Infrastructure Grant		Revenue	15,127.02 -	15,127.02 -	57,702.00 -	26	8
			Expend.	6,476.60	6,476.60	61,678.00	11	8
			Net	8,650.42 -	8,650.42 -	3,976.00	218 -	8
919 PROGRAM	PH Foundational		Revenue	0.00	0.00	216,045.00 -	0	8
			Expend.	10,597.26	10,597.26	202,385.00	5	8
			Net	10,597.26	10,597.26	13,660.00 -	78 -	8
930 PROGRAM	Administration		Revenue	216,165.65 -	216,165.65 -	1,279,137.00 -	17	8
			Expend.	85,130.87	85,130.87	837,723.00	10	8
			Net	131,034.78 -	131,034.78 -	441,414.00 -	30	8
410 DEPT	General Administration	Totals:	Revenue	231,292.67 -	231,292.67 -	1,557,054.00 -	15	8
			Expend.	110,611.47	110,611.47	1,167,932.00	9	8
			Net	120,681.20 -	120,681.20 -	389,122.00 -	31	8
481 DEPT	Nursing							
100 PROGRAM	Family Health		Revenue	1,350.00 -	1,350.00 -	18,125.00 -	7	8
			Expend.	3,004.07	3,004.07	24,353.00	12	8
			Net	1,654.07	1,654.07	6,228.00	27	8
103 PROGRAM	Follow Along Program		Revenue	0.00	0.00	33,717.00 -	0	8
			Expend.	2,542.09	2,542.09	34,850.00	7	8
			Net	2,542.09	2,542.09	1,133.00	224	8
110 PROGRAM	TANF		Revenue	0.00	0.00	130,240.00 -	0	8
			Expend.	25,428.96	25,428.96	130,368.00	20	8
			Net	25,428.96	25,428.96	128.00	19,866	8
125 PROGRAM	Asthma Program		Revenue					8
			Expend.	224.03	224.03	13,522.00	2	8
			Net	224.03	224.03	13,522.00	2	8

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
130 PROGRAM	WIC		Revenue	74,640.00-	74,640.00-	550,150.00 -	14	8
			Expend.	42,961.52	42,961.52	634,297.00	7	8
			Net	31,678.48-	31,678.48-	84,147.00	38-	8
210 PROGRAM	CTC Outreach		Revenue	0.00	0.00	187,858.00 -	0	8
			Expend.	9,335.37	9,335.37	194,369.00	5	8
			Net	9,335.37	9,335.37	6,511.00	143	8
265 PROGRAM	Strong Foundations FHV		Revenue	23,146.64-	23,146.64-	189,265.00 -	12	8
			Expend.	8,973.99	8,973.99	175,983.00	5	8
			Net	14,172.65-	14,172.65-	13,282.00 -	107	8
270 PROGRAM	Maternal Child Health - Title V		Revenue	2,199.37-	2,199.37 -	134,379.00 -	2	8
			Expend.	15,876.39	15,876.39	261,092.00	6	8
			Net	13,677.02	13,677.02	126,713.00	11	8
280 PROGRAM	MCH Dental Health		Revenue	0.00	0.00	2,000.00 -	0	8
			Expend.	916.03	916.03	40,650.00	2	8
			Net	916.03	916.03	38,650.00	2	8
285 PROGRAM	MCH Blood Lead		Revenue					8
			Expend.	558.22	558.22	7,186.00	8	8
			Net	558.22	558.22	7,186.00	8	8
295 PROGRAM	MCH Car Seat Program		Revenue	1,168.92-	1,168.92 -	17,000.00 -	7	8
			Expend.	4,548.20	4,548.20	77,032.00	6	8
			Net	3,379.28	3,379.28	60,032.00	6	8
300 PROGRAM	Case Management		Revenue	23,348.10-	23,348.10 -	405,212.00 -	6	8
			Expend.	39,791.26	39,791.26	406,385.00	10	8
			Net	16,443.16	16,443.16	1,173.00	1,402	8
330 PROGRAM	MNChoices		Revenue	0.00	0.00	214,074.00 -	0	8
			Expend.	21,350.55	21,350.55	393,306.00	5	8
			Net	21,350.55	21,350.55	179,232.00	12	8
603 PROGRAM	Disease Prevention and Control		Revenue	57.00-	57.00 -	202,739.00 -	0	8
			Expend.	17,518.61	17,518.61	237,233.00	7	8
			Net	17,461.61	17,461.61	34,494.00	51	8
481 DEPT	Nursing	Totals:	Revenue	125,910.03-	125,910.03 -	2,084,759.00 -	6	8
			Expend.	193,029.29	193,029.29	2,630,626.00	7	8
			Net	67,119.26	67,119.26	545,867.00	12	8
483 DEPT	Health Education							

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdg</u>	<u>% of Year</u>
500 PROGRAM	Direct Client Services		Revenue	0.00	0.00	7,112.00 -	0	8
			Expend.	58.84	58.84	11,992.00	0	8
			Net	58.84	58.84	4,880.00	1	8
510 PROGRAM	SHIP		Revenue	26,043.19-	26,043.19-	224,631.00 -	12	8
			Expend.	13,484.20	13,484.20	236,675.00	6	8
			Net	12,558.99-	12,558.99-	12,044.00	104-	8
540 PROGRAM	Toward Zero Deaths (TZD) Safe Roads L		Revenue	1,039.99-	1,039.99-	20,576.00 -	5	8
			Expend.	198.70	198.70	23,257.00	1	8
			Net	841.29-	841.29-	2,681.00	31-	8
541 PROGRAM	Toward Zero Deaths (TZD) Safe Roads LP		Revenue	1,778.74-	1,778.74-	20,576.00 -	9	8
			Expend.	281.90	281.90	23,632.00	1	8
			Net	1,496.84-	1,496.84-	3,056.00	49-	8
551 PROGRAM	Pipestone Drug Free Communities		Revenue	24,849.92-	24,849.92-	125,000.00 -	20	8
			Expend.	8,483.04	8,483.04	125,000.00	7	8
			Net	16,366.88-	16,366.88-	0.00	0	8
565 PROGRAM	Cannabis		Revenue	0.00	0.00	156,370.00 -	0	8
			Expend.	9,198.11	9,198.11	73,775.00	12	8
			Net	9,198.11	9,198.11	82,595.00 -	11-	8
900 PROGRAM	Emergency Preparedness		Revenue	0.00	0.00	97,152.00 -	0	8
			Expend.	7,352.28	7,352.28	95,803.00	8	8
			Net	7,352.28	7,352.28	1,349.00 -	545-	8
903 PROGRAM	Response Sustainability-PHEP		Revenue	0.00	0.00	178,358.00 -	0	8
			Expend.	15,818.45	15,818.45	140,190.00	11	8
			Net	15,818.45	15,818.45	38,168.00 -	41-	8
905 PROGRAM	COVID-19 Pandemic		Revenue					8
			Expend.	1,724.53	1,724.53	0.00	0	8
			Net	1,724.53	1,724.53	0.00	0	8
483 DEPT	Health Education	Totals:	Revenue	53,711.84-	53,711.84-	829,775.00 -	6	8
			Expend.	56,600.05	56,600.05	730,324.00	8	8
			Net	2,888.21	2,888.21	99,451.00 -	3-	8
485 DEPT	Environmental Health		Revenue					
			Expend.					
			Net					
800 PROGRAM	Environmental		Revenue	142,244.00-	142,244.00-	222,771.00 -	64	8
			Expend.	22,378.40	22,378.40	258,960.00	9	8
			Net	119,865.60-	119,865.60-	36,189.00	331-	8

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of</u> <u>Bdgt</u>	<u>% of</u> <u>Year</u>
809 PROGRAM	Environmental Water Lab		Revenue	3,228.00-	3,228.00-	89,500.00 -	4	8
			Expend.	9,141.87	9,141.87	98,111.00	9	8
			Net	5,913.87	5,913.87	8,611.00	69	8
485 DEPT	Environmental Health	Totals:	Revenue	145,472.00-	145,472.00-	312,271.00 -	47	8
			Expend.	31,520.27	31,520.27	357,071.00	9	8
			Net	113,951.73-	113,951.73-	44,800.00	254-	8
1 FUND	Health Services Fund	Totals:	Revenue	556,386.54-	556,386.54-	4,783,859.00 -	12	8
			Expend.	391,761.08	391,761.08	4,885,953.00	8	8
			Net	164,625.46-	164,625.46-	102,094.00	161-	8

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
5 FUND	Human Services Fund							
410 DEPT	General Administration							
0 PROGRAM	...		Revenue					8
			Expend.	5,631.36-	5,631.36-	34,482.00	16-	8
			Net	5,631.36-	5,631.36-	34,482.00	16-	8
410 DEPT	General Administration	Totals:	Revenue					8
			Expend.	5,631.36-	5,631.36-	34,482.00	16-	8
			Net	5,631.36-	5,631.36-	34,482.00	16-	8
420 DEPT	Income Maintenance							
0 PROGRAM	...		Revenue					8
			Expend.	9.51	9.51	0.00	0	8
			Net	9.51	9.51	0.00	0	8
600 PROGRAM	Income Maint Administrative/Overhead		Revenue	190,762.70-	190,762.70-	4,996,856.00 -	4	8
			Expend.	235,785.95	235,785.95	1,698,381.00	14	8
			Net	45,023.25	45,023.25	3,298,475.00 -	1-	8
601 PROGRAM	Income Maint/Random Moment Payroll		Revenue					8
			Expend.	229,871.93	229,871.93	3,140,555.00	7	8
			Net	229,871.93	229,871.93	3,140,555.00	7	8
602 PROGRAM	Income Maint FPI Investigator		Revenue	0.00	0.00	210,256.00 -	0	8
			Expend.	8,242.93	8,242.93	210,256.00	4	8
			Net	8,242.93	8,242.93	0.00	0	8
605 PROGRAM	MN Supplemental Aid (MSA)/GRH		Revenue	500.17-	500.17-	50,500.00 -	1	8
			Expend.	1,783.25	1,783.25	50,000.00	4	8
			Net	1,283.08	1,283.08	500.00 -	257-	8
610 PROGRAM	TANF(AFDC/MFIP/DWP)		Revenue	3,399.00-	3,399.00-	8,400.00 -	40	8
			Expend.	9.38	9.38	2,100.00	0	8
			Net	3,389.62-	3,389.62-	6,300.00 -	54	8
620 PROGRAM	General Asst(GA)/Final Disposition		Revenue	31,890.87-	31,890.87-	37,000.00 -	86	8
			Expend.	19,125.00	19,125.00	251,000.00	8	8
			Net	12,765.87-	12,765.87-	214,000.00	6-	8
630 PROGRAM	Food Support (FS)		Revenue	15,334.73-	15,334.73-	706,000.00 -	2	8
			Expend.	9.38	9.38	3,000.00	0	8
			Net	15,325.35-	15,325.35-	703,000.00 -	2	8

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
640 PROGRAM	Child Support (IVD)		Revenue	38,280.00 -	38,280.00 -	1,044,500.00 -	4	8
			Expend.	101,794.71	101,794.71	1,039,670.00	10	8
			Net	63,514.71	63,514.71	4,830.00 -	1,315 -	8
650 PROGRAM	Medical Assistance (MA)		Revenue	576,569.47 -	576,569.47 -	4,805,000.00 -	12	8
			Expend.	270,480.89	270,480.89	3,455,000.00	8	8
			Net	306,088.58 -	306,088.58 -	1,350,000.00 -	23	8
680 PROGRAM	Refugee Cash Assistance (RCA)		Revenue	0.00	0.00	1,050.00 -	0	8
			Expend.					8
			Net	0.00	0.00	1,050.00 -	0	8
420 DEPT	Income Maintenance	Totals:	Revenue	856,736.94 -	856,736.94 -	11,859,562.00 -	7	8
			Expend.	867,112.93	867,112.93	9,849,962.00	9	8
			Net	10,375.99	10,375.99	2,009,600.00 -	1 -	8
431 DEPT	Social Services							
0 PROGRAM	...		Revenue	242,422.83	242,422.83	0.00	0	8
			Expend.	85.39	85.39	0.00	0	8
			Net	242,508.22	242,508.22	0.00	0	8
700 PROGRAM	Social Service Administrative/Overhead		Revenue	441,597.45 -	441,597.45 -	12,569,877.00 -	4	8
			Expend.	416,567.64	416,567.64	4,648,845.00	9	8
			Net	25,029.81 -	25,029.81 -	7,921,032.00 -	0	8
701 PROGRAM	Social Services/SSTS		Revenue					8
			Expend.	683,840.26	683,840.26	8,672,538.00	8	8
			Net	683,840.26	683,840.26	8,672,538.00	8	8
710 PROGRAM	Children's Social Services Programs		Revenue	194,684.25 -	194,684.25 -	1,794,885.00 -	11	8
			Expend.	429,182.75	429,182.75	4,466,751.00	10	8
			Net	234,498.50	234,498.50	2,671,866.00	9	8
711 PROGRAM	YIP Grant (Circle)-Dept of Public Safety		Revenue	9,320.18 -	9,320.18 -	37,507.00 -	25	8
			Expend.	2,413.04	2,413.04	37,507.00	6	8
			Net	6,907.14 -	6,907.14 -	0.00	0	8
712 PROGRAM	CIRCLE Program		Revenue	0.00	0.00	5,000.00 -	0	8
			Expend.	216.97	216.97	12,000.00	2	8
			Net	216.97	216.97	7,000.00	3	8
713 PROGRAM	STAY Program Grant (formerly SELF)		Revenue	0.00	0.00	40,500.00 -	0	8
			Expend.	1,069.85	1,069.85	40,500.00	3	8
			Net	1,069.85	1,069.85	0.00	0	8

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
714 PROGRAM	PrimeWest Reinvestment Grant		Revenue					8
			Expend.	5,405.89	5,405.89	0.00	0	8
			Net	5,405.89	5,405.89	0.00	0	8
715 PROGRAM	Children Waivers		Revenue	20,576.89-	20,576.89-	94,000.00 -	22	8
			Expend.	0.00	0.00	800.00	0	8
			Net	20,576.89-	20,576.89-	93,200.00 -	22	8
716 PROGRAM	FGDM/Family Group Decision Making		Revenue	0.00	0.00	123,032.00 -	0	8
			Expend.	7,084.05	7,084.05	123,032.00	6	8
			Net	7,084.05	7,084.05	0.00	0	8
717 PROGRAM	Family Assmt Response Grant/Discr Fund		Revenue	0.00	0.00	43,163.00 -	0	8
			Expend.	2,668.94	2,668.94	43,163.00	6	8
			Net	2,668.94	2,668.94	0.00	0	8
718 PROGRAM	PSOP/Parent Support Outreach Program		Revenue	0.00	0.00	28,587.00 -	0	8
			Expend.	35.70	35.70	28,587.00	0	8
			Net	35.70	35.70	0.00	0	8
719 PROGRAM	CCIP/Comm.Crime Intervention&Prevent		Revenue	49,221.74-	49,221.74-	75,015.00 -	66	8
			Expend.	10,935.22	10,935.22	75,015.00	15	8
			Net	38,286.52-	38,286.52-	0.00	0	8
720 PROGRAM	Child Care/Child Protection		Revenue	400.00-	400.00-	20,000.00 -	2	8
			Expend.	566.46	566.46	2,500.00	23	8
			Net	166.46	166.46	17,500.00 -	1 -	8
721 PROGRAM	CC Basic Slide Fee/Cty Match to DHS		Revenue	1,519.00-	1,519.00-	19,500.00 -	8	8
			Expend.	3,611.00	3,611.00	50,000.00	7	8
			Net	2,092.00	2,092.00	30,500.00	7	8
726 PROGRAM	MFIP/SW MN PIC		Revenue	338.00-	338.00-	10,000.00 -	3	8
			Expend.					8
			Net	338.00-	338.00-	10,000.00 -	3	8
730 PROGRAM	Chemical Dependency		Revenue	12,008.86-	12,008.86-	239,500.00 -	5	8
			Expend.	19,281.25	19,281.25	165,500.00	12	8
			Net	7,272.39	7,272.39	74,000.00 -	10 -	8
741 PROGRAM	Mental Health - Adults Only		Revenue	166,318.62-	166,318.62-	1,587,535.00 -	10	8
			Expend.	75,173.31	75,173.31	2,498,584.00	3	8
			Net	91,145.31-	91,145.31-	911,049.00	10 -	8

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
742 PROGRAM	Mental Health - Children Only		Revenue	75,182.50-	75,182.50-	1,300,841.00 -	6	8
			Expend.	49,473.72	49,473.72	1,485,674.00	3	8
			Net	25,708.78-	25,708.78-	184,833.00	14-	8
750 PROGRAM	Developmental Disabilities		Revenue	96,515.41-	96,515.41-	807,219.00 -	12	8
			Expend.	9,882.46	9,882.46	252,140.00	4	8
			Net	86,632.95-	86,632.95-	555,079.00 -	16	8
760 PROGRAM	Adult Services		Revenue	113,467.33-	113,467.33-	1,609,694.00 -	7	8
			Expend.	8,838.25	8,838.25	77,200.00	11	8
			Net	104,629.08-	104,629.08-	1,532,494.00 -	7	8
765 PROGRAM	Adult Waivers		Revenue	126,951.28-	126,951.28-	785,000.00 -	16	8
			Expend.	11,271.02	11,271.02	215,000.00	5	8
			Net	115,680.26-	115,680.26-	570,000.00 -	20	8
431 DEPT	Social Services	Totals:	Revenue	1,065,678.68-	1,065,678.68-	21,190,855.00 -	5	8
			Expend.	1,737,603.17	1,737,603.17	22,895,336.00	8	8
			Net	671,924.49	671,924.49	1,704,481.00	39	8
461 DEPT 0 PROGRAM	Information Systems ...		Revenue	6,995.21-	6,995.21-	85,000.00 -	8	8
			Expend.	40,048.58	40,048.58	355,637.00	11	8
			Net	33,053.37	33,053.37	270,637.00	12	8
461 DEPT	Information Systems	Totals:	Revenue	6,995.21-	6,995.21-	85,000.00 -	8	8
			Expend.	40,048.58	40,048.58	355,637.00	11	8
			Net	33,053.37	33,053.37	270,637.00	12	8
5 FUND	Human Services Fund	Totals:	Revenue	1,929,410.83-	1,929,410.83-	33,135,417.00 -	6	8
			Expend.	2,639,133.32	2,639,133.32	33,135,417.00	8	8
			Net	709,722.49	709,722.49	0.00	0	8
FINAL TOTALS	1,119 Accounts		Revenue	2,485,797.37-	2,485,797.37-	38,072,638.00-	7	8
			Expend.	3,081,199.64	3,081,199.64	38,174,732.00	8	8
			Net	595,402.27	595,402.27	102,094.00	583	8

Social Services Caseload:

Yearly Averages	Adult Services	Children's Services	Total Programs
2018	2683	617	3299
2019	2651	589	3241
2020	2623	572	3195
2021	2694	560	3254
2022	2729	567	3295
2023	2820	575	3395
2024	2727	579	3306
2025			

2025	Adult Services	Children's Services	Total Programs
January	2679	567	3246
February			0
March			0
April			0
May			0
June			0
July			0
August			0
September			0
October			0
November			0
December			0
Average	2679	567	3246

Adult - Social Services Caseload

Average	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
2018	11	299	14	0	282	43	880	18	353	451	331	2683
2019	9	319	13	0	261	58	887	17	295	542	339	2651
2020	10	328	12	0	270	61	869	15	287	453	319	2623
2021	9	362	13	0	272	50	926	14	299	446	303	2609
2022	8	387	12	0	260	72	996	16	230	448	303	2671
2023	8	406	10	0	246	83	1065	17	228	450	306	2757
2024	10	394	11	0	231	111	972	21	206	463	310	2773
2025												

*Note: CADI name change and there is a new category (Adult Essential Community Supports)

2025	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
January	9	388	11	0	246	132	948	18	189	442	296	2679
February												0
March												0
April												0
May												0
June												0
July												0
August												0
September												0
October												0
November												0
December												0
	9	388	11	0	246	132	948	18	189	442	296	893

Children's - Social Services Caseload

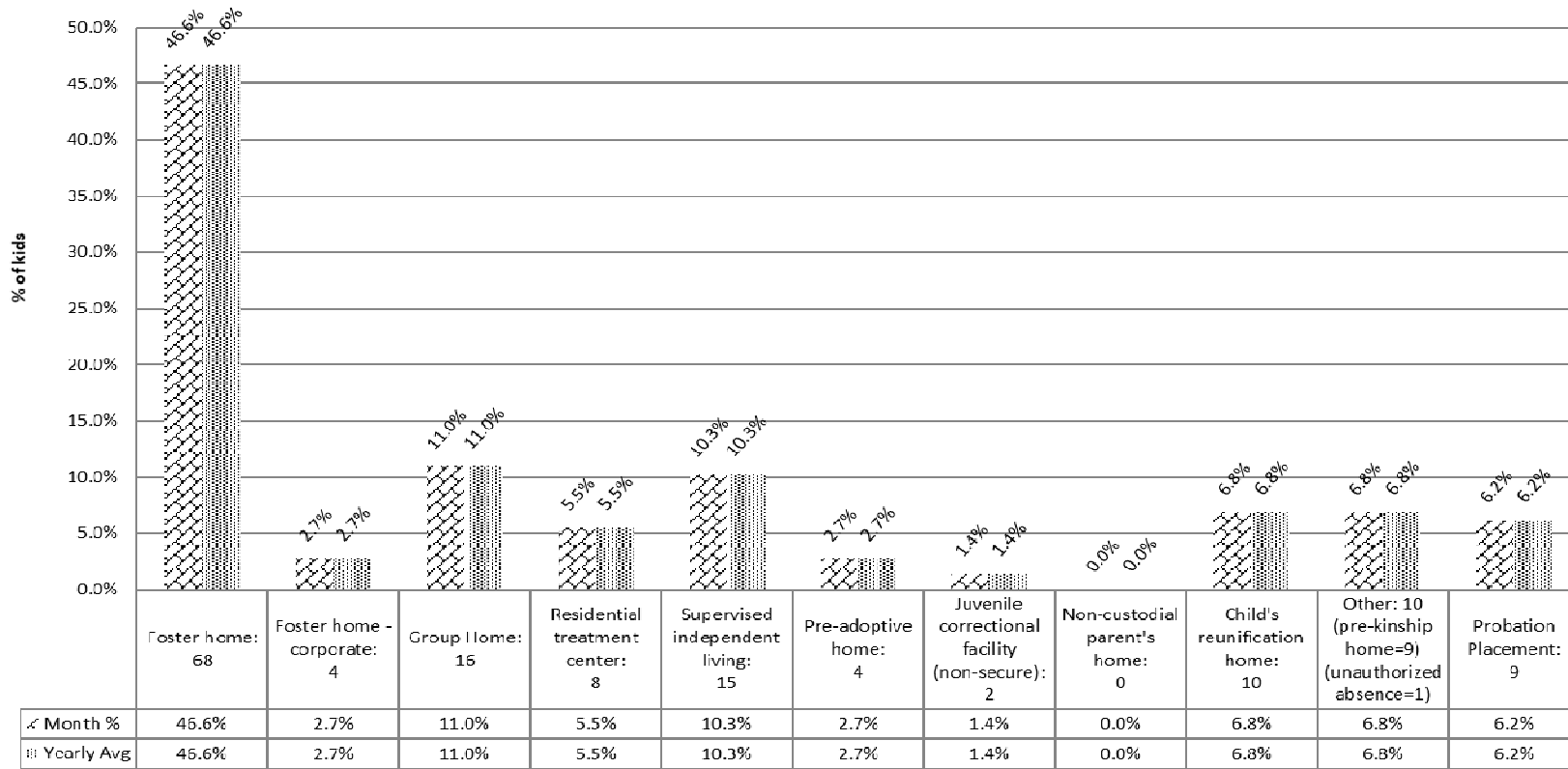
Average	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
2018	46	23	0	11	40	180	182	110	0	0	25	604
2019	36	18	0	11	40	170	191	94	0	0	30	589
2020	30	29	0	12	48	163	178	82	0	0	32	572
2021	21	33	0	13	59	165	155	85	0	0	31	591
2022	23	30	0	13	64	176	145	78	0	0	38	592
2023	22	31	0	12	64	166	158	86	0	0	37	584
2024	21	19	0	11	64	162	168	105	0	0	30	642
2025												

2025	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
January	20	9	0	9	58	149	192	100	0	0	30	567
February												0
March												0
April												0
May												0
June												0
July												0
August												0
September												0
October												0
November												0
December												0
	20	9	0	9	58	149	192	100	0	0	30	189

2025 KIDS IN OUT OF HOME PLACEMENT - BY COUNTY

	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	YTD Average	2024 Average
Lincoln	9												9	5
Lyon	65												65	70
Murray	15												15	17
Pipestone	7												7	19
Redwood	38												38	41
Rock	12												12	10
Monthly Totals	146	0	0	0	0	0	0	0	0	0	0	0		

January 2025 - Placement by Category
146 Kids in Placement



January 2025: Total kids in placement = 146

Total of 10 Children entered placement

4	Lyon	Foster Home
1	Lyon	Group Home
5	Redwood	Foster Home

Total of 6 Children were discharged from placement (discharges from previous month)

2	Murray	Child's Reunification Home
1	Pipestone	Child's Reunification Home
1	Redwood	Supervised Independent Living
2	Rock	ADOPTED

NON IVD COLLECTIONS

January 2025

PROGRAM	ACCOUNT	TOTAL
MSA/GRH	05-420-605.5803	406
TANF (MFIP/DWP/AFDC)	05-420-610.5803	3,399
GA	05-420-620.5803	19,798
GA Final Disposition Recovery	05-420-620.5804	12,093
FS	05-420-630.5803	235
CS (PI Fee, App Fee, etc)	05-420-640.5501	380
MA Probate Fees	05-420-650-5501	0
MA Recoveries & Estate Collections (25% retained by agency)	05-420-650.5803	93,615
REFUGEE	05-420-680.5803	0
CHILDRENS		
Court Visitor Fee	05-431-700.5514	0
Parental Fees, Holds	05-431-710.5501	13,079
OOH/FC Recovery	05-431-710.5803	17,306
CHILDCARE		
Licensing	05-431-720.5502	0
Corp FC Licensing	05-431-720.5505	400
Over Payments	05-431-721&722.5803	0
CHEMICAL DEPENDENCY		
SUD Assessment Fee	05-431-730.5504	1,631
CD Assessments	05-431-730.5519	2,176
Detox Fees	05-431-730.5520	641
SUD Treatment	05-431-730.5523	1,820
Over Payments	05-431-730.5803	0
MENTAL HEALTH		
Insurance Copay	05-431-740.5803	0
Over Payments	05-431-741 or 742.5803	0
DEVELOPMENTAL DISABILITIES		
Insurance Copay/Overpayments	05-431-750.5803	547
ADULT		
Court Visitor Fee	05-431-760.5515	0
Insurance Copay/Overpayments	05-431-760.5803	63
TOTAL NON-IVD COLLECTIONS		167,590

2025 Public Health Statistics

	WIC	Family Home Visiting	MnChoices PCA Assessments	Managed Care	Dental Varnish	Refugee Health	LTBI Medication Distribution	Water Tests	FPL Inspections	Imm	Car Seats	COVID Vaccine Admin
'12 Avg	1857	48	15	187	81							
'13 Avg	2302	37	21	211	90							
'14 Avg	2228	60	25	225	112	6	30					
'15 Avg	2259	86	23	238	112	12	36					
'16 Avg	2313	52	22	265	97	12	27					
'17 Avg	2217	47	22	290	56	9	25					
'18 Avg	2151	50	22	324	23	4	18	128	48	57	19	
'19 Avg	2018	31	10	246	18	4	10	131	47	63	20	
'20 Avg	2008	27	8	224	-	-	6	129	34	21	7	
'21 Avg	1921	19	8	195	-	1	4	132	41	24	9	633
'22 Avg	1984	35	9	189	-	1	17	171	47	41	12	4
'23 Avg	2096	33	11	175	-	4	2	133	41	57	16	-
'24 Avg	2059	30	12	234	-	7	4	118	40	55	19	-

	WIC	Family Home Visiting	MnChoices Assessments	Managed Care	Dental Varnish	Refugee Health	LTBI/DOT Medication Distribution	Water Tests	FPL Inspections	Imm	Car Seats
11/24	2010	24	10	184	0	6	1	109	37	175	16
12/24	2005	12	7	183	0	1	1	96	32	50	17
1/25		14	12	231	0	2	1	113	30	65	24
2/25											
3/25											
4/25											
5/25											
6/25											
7/25											
8/25											
9/25											
10/25											
11/25											
12/25											

TO: Southwest Health and Human Services
FROM: Christopher Webb, Planner - Southwest Regional Development Commission
DATE: February 2025
SUBJECT: Proposal to host an E-Bike Fleet at End-O-Line Railroad Park and Museum

Purpose

This memo seeks the Board's approval to pursue grant funding to the establishment of an E-Bike fleet at the End-O-Line Railroad Park and Museum. This initiative aims to enhance visitors' experiences, promote outdoor recreation, and align with the County's commitment to tourism and active living.

Proposal

Southwest Health and Human Services can potentially provide up to \$4,500 through SHIP grant funds pending SWHHS and MDH approval for this project. The SRDC, in conjunction with Murray County Staff will also apply to Box Car Wind for the remaining \$5,500 required to fund the project. The grant will cover:

- Purchase of 4 E-Bikes.
- Supporting infrastructure, such as a bike rack, bike locks, and signage.
- The bike rental program would be incorporated into the existing End-O-Line Park program and personnel.
- A current on-site shed would be used for E-Bike storage.
- The fleet would be based off the Luvene Rental Program.
- Annual maintenance and insurance will be at the county's cost. However, rental costs of \$10/hour should provide funding to cover annual costs of the program. Luvene's program is self-sustaining.

Benefits

- **Increased Tourism:** Attract more visitors to End-O-Line Park and the City of Currie, benefiting local businesses.
- **Community Engagement:** Encourage residents and visitors to explore their local history and natural surroundings.
- **Health & Wellness:** Promote physical activity in a family-friendly setting.

Next Steps

- Action Approval from the Board to proceed with the project.
- Submission of a grant application to Box Car Wind.
- E-Bike Fleet purchased and in place by June, 2025.

January 24, 2025

Local Government Official
Southwest Health and Human Services
607 West Main Street

Marshall, MN 56258

Dear Local Government Official:

Congratulations! I am very pleased to send you the attached notification of compliance with the Local Government Pay Equity Act. Since the law was passed in 1984, jurisdictions have worked diligently to meet compliance requirements and your work is to be commended.

Minnesota Rules Chapter 3920 specifies the procedure and criteria for measuring compliance and your jurisdiction's results are attached. You may find a copy of our "Guide to Understanding Pay Equity Compliance" and other resources on our Local Government Pay Equity webpage at: <https://mn.gov/mmb/employee-relations/compensation/laws/local-gov/local-gov-pay-equity/>.

This notice and results of the compliance review are public information and must be supplied upon request to any interested party.

If you have questions or need assistance, please contact Angela Garrity-Scharffbillig at (651) 259-3727, or by email: pay.equity@state.mn.us

Again, congratulations on your achievement!

Sincerely,
Angela Garrity-Scharffbillig
Pay Equity Coordinator

Results of Tests for Pay Equity Compliance

Date: January 24, 2025

Jurisdiction: Southwest Health and Human Services

ID#: 187

1. Completeness and Accuracy Test

- ☒ Passed. Required information was submitted accurately and on time.
- ☐ Passed by Exception. Request for Reconsideration approved.

2. Statistical Analysis Test

- ☒ Passed. Jurisdiction had more than three male classes and an underpayment ratio of 80% or more.
- ☐ Passed. Jurisdiction had at least six male classes, at least one class with a salary range, an underpayment ratio below 80% but a t-test that was not statistically significant.
- ☐ Passed by Exception. Request to Reconsideration approved

3. Salary Range Test

- ☒ Passed. Too few classes had an established number of years to move through a salary range.
- ☐ Passed. Salary range test showed a score of 80% or more.
- ☐ Passed by Exception. Request for Reconsideration approved.

4. Exceptional Service Pay Test

- ☒ Passed. Too few classes received exceptional service pay.
- ☐ Passed. Exceptional service pay test showed a score of 80% or more.
- ☐ Passed by Exception. Request for Reconsideration approved.

If you have questions or need assistance, please contact Angela Garrity-Scharffbillig at (651) 259-3727, or by email: pay.equity@state.mn.us



Notice of Pay Equity Compliance

Presented to

Southwest Health and Human Services

For successfully meeting the requirements of the Local Government Pay Equity Act M.S. 471.991 - 471.999 and Minnesota rules Chapter 3920. This notice is a result of an official review of your 2025 pay equity report by Minnesota Management & Budget.

Your cooperation in complying with the local government pay equity requirements is greatly appreciated.

January 24, 2025

Date

A handwritten signature in black ink, reading 'Jim Schowalter'.

Jim Schowalter, Commissioner



Julie Blaha
State Auditor

Suite 500
525 Park Street
Saint Paul, MN
55103

January 29, 2025

Lisa DeBoer, Director of Business Management
Southwest Health and Human Services
607 West Main Street
Marshall, Minnesota 56175

Members of the Joint Health and Human Services Board
Director
Deputy Director
Southwest Health and Human Services

We are pleased to confirm our understanding of the services we are to provide pursuant to Minnesota Laws for Southwest Health and Human Services for the year ended December 31, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Southwest Health and Human Services as of and for the year ended December 31, 2024. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Southwest Health and Human Services' basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB) who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Southwest Health and Human Services' RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by accounting principles generally accepted in the United States of America (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis
- Budgetary Comparison Schedules for the General Fund and Health Services Special Revenue Fund
- Schedule of Changes in Total OPEB Liability and Related Ratios – Other Postemployment Benefits
- PERA retirement plan schedules
- Notes to the Required Supplementary Information

We have also been engaged to report on supplementary information other than RSI that accompanies Southwest Health and Human Services' financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the basic financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- Combining fiduciary funds financial statements
- Schedule of Intergovernmental Revenue
- Schedule of Expenditures of Federal Awards and related notes

In connection with our audit of the basic financial statements, we will read the Introductory Section and consider whether a material inconsistency exists between the Introductory Section and the basic financial statements, or the Introductory Section otherwise appears to be materially misstated. If, based on work performed, we conclude that an uncorrected material misstatement of the Introductory Section exists, we are required to describe it in our report.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of the Uniform Guidance; and the legal provisions of the *Minnesota Legal Compliance Audit Guides*, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions and to report in conformity with the provisions of the *Minnesota Legal Compliance Audit Guides*. As part of an audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (a) errors, (b) fraudulent financial reporting, (c) misappropriation of assets, or (d) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by

the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We have identified the following significant risk of material misstatement as part of our audit planning:

- Risk of management override of controls

Please note that our audit planning is still in progress, and modifications may be made. We will inform you of any changes in significant risks as we conduct our planning of the audit.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the entity and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion

on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Southwest Health and Human Services' compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Southwest Health and Human Services' major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Southwest Health and Human Services' compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (a) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (b) following laws and regulations; (c) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (d) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted

in the United States of America with oversight of those charged with governance; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the twelve months after the financial statement date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (a) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (b) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (c) additional information that we may request for the purpose of the audit; and (d) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters required by auditing standards generally accepted in the United States of America, *Government Auditing Standards*, and the Uniform Guidance.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the entity involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings;

and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings, if applicable, should be available for our review.

With regard to using or making reference to the auditor's report or the audited financial statements in a document other than your annual financial report, including bond offering official statements, you understand that prior to issuing the document you must provide the document to us. We will read and consider if any material inconsistencies or material misstatements of fact exist between the document and the auditor's report or audited financial statements. These services do not constitute an assurance engagement on other information. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for providing us with the other document. Southwest Health and Human Services understands that this will result in additional costs and agrees to pay for these services.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the management representation letter that (a) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (b) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (c) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is also responsible for the accuracy and completeness of federal award information included in the Data Collection Form submitted to the Federal Audit Clearinghouse.

You are also responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the management representation letter that (a) you are responsible for presentation of the supplementary information in accordance with accounting principles generally accepted in the United States of America; (b) you believe the

supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America; (c) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing us with report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

Other Services

If assistance is needed in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Southwest Health and Human Services, we will assist with the preparation in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on the information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedures or take any action that could be construed as assuming management responsibilities. Southwest Health and Human Services understands this will result in additional costs and agrees to pay for these services.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. If you are unable to prepare the information needed for the financial statements, schedule of expenditures of federal awards, or related notes, or if the completion schedule varies significantly, we will, based on our staffing availability, provide the additional nonaudit services necessary to assist in the preparation of your draft financial statements, schedule of expenditures of federal awards, and related notes, in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on management's chart of accounts and other information determined and approved by management. You will be required to acknowledge in the management representation

letter our assistance, if any, with preparation of the financial statements, schedule of expenditures of federal awards, and related notes, and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Furthermore, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

We will provide clerical assistance consisting of typing, formatting, and printing and/or binding the financial report.

Engagement Administration, Fees, and Other

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide your governing body, management, and related organization representatives with copies of our reports. Management is responsible for all other distribution of the reports and the financial statements. Pass-through entities and others can obtain a copy of your report from our website or the federal audit clearinghouse. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of the Minnesota Office of the State Auditor and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency for audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under our supervision. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained, pursuant to our record retention plan, for a period of ten years after the date the auditor's report is issued. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact those contesting the audit finding for guidance prior to destroying the audit documentation. We will be available throughout the year to answer questions, provide assistance, or assist you in implementing any of our recommendations.

The Office of the State Auditor does not host any of Southwest Health and Human Services' information. Filr/SharePoint is used solely as a method of transferring data and is not intended to store Southwest Health and Human Services' information. Upon conclusion of the audit, Southwest Health and Human Services' is responsible for downloading any files from Filr/SharePoint that it wishes to retain for its own records.

The data and other content will either be removed from Filr/SharePoint or become unavailable.

Amy Thomas, Audit Director, is the lead on this engagement and is primarily responsible for the audit. Any questions or concerns that may arise during the course of the audit should be directed to the Audit Director.

Our fees are based on standard hourly rates plus travel and any out-of-pocket expenses. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Auditing procedures are planned to be conducted remotely, to the extent possible. Periodic progress billings will be sent to you. The condition of your records and the assistance you are able to provide us affects both the timeliness and cost of the audit.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any subsequent peer review reports received during the period of the contract when requested by you. Our 2024 peer review report can be found on our website at www.osa.state.mn.us.

Reporting

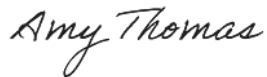
We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the governing body of Southwest Health and Human Services. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add emphasis-of-matter or other-matter paragraphs to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (a) the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (b) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Southwest Health and Human Services
January 29, 2025
Page 11

We appreciate the opportunity to be of service to Southwest Health and Human Services and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please contact me at (651) 296-6280 or Amy.Thomas@osa.state.mn.us. Stephanie Erickson, Audit Manager, can be reached at (651) 297-7106 or Stephanie.Erickson@osa.state.mn.us. If you agree with the terms of our engagement as described in this letter, please sign where provided below and return it to us.

Sincerely,



Amy Thomas, CPA, Audit Director

Approved: This letter correctly sets forth the understanding of Southwest Health and Human Services.

Chair, Joint Health and Human Services Board

Date

Director

Date

Deputy Director

Date

Director of Business Management

Date

1	PTJ1	SendPro Online-PitneyShip
1	PTJ4	Multicarrier Sending App w HW or Meter
1	PTJ8	SPO-PitneyShip Mailing included w HW
1	PTJC	SPO-PitneyShip Individual
1	PTJN	Single User Access
1	PTK1	Web Browser Integration
1	PTK2	SendPro C Series Shipping Integration
1	SJS2	Softguard For SendPro C500
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro C Auto)
1	ZH24	Manual Weight Entry
1	ZH29	HZ03 95 LPM Speed
1	ZHC5	SendPro C500 Base System Identifier
1	ZHD5	USPS Rates with Metered Letter
1	ZHD7	E Conf Services for Metered LTR. BDL
1	ZHD9	Retail Ground LOR
1	ZHWL	5lb/3kg Weighing Option for MP81

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 174.65	\$ 523.95

*Does not include any applicable sales, use, or property taxes which will be billed separately.
If the equipment listed above is replacing your current meter, your current meter will be taken out of service once this lease commences.

- () Tax Exempt Certificate Attached
() Tax Exempt Certificate Not Required
(X) Purchase Power® transaction fees included
() Purchase Power® transaction fees extra

Your Signature Below

By signing below, you agree to be bound by your State's/Entity's/Cooperative's contract, which is available at <http://www.pb.com/states> and is incorporated by reference. The terms and conditions of this contract will govern this transaction and be binding on us after we have completed our credit and documentation approval process and have signed below. If software is included in the Order, additional terms apply which are either (i) included in your State's contract which is available at <http://www.pb.com/states> or (ii) available by clicking on the hyperlink for that software located at https://www.naspovaluepoint.org/search/?term=pitney+bowes&page_ref=contractors. Those additional terms are incorporated by reference.

NASPO VALUEPOINT CTR058808: 218074

State/Entity's Contract#

Lessee Signature

Signature:

Print Name

Email: chantelle.fogelson@swghsmn.gov

Title

Title:

Date

Email Address

Pitney Bowes Signature

Print Name

Title

Date

Sales Information

LINDSEY CAPERS

lindsey.capers@pb.com

Account Rep Name

Email Address

PBGFS Acceptance

Commerce solutions,
from the Craftsmen of Commerce.

pitney bowes 



Mailing

Postage Meters

SendPro® C Auto

Simplify your mailing process.



Handle batch mailing quickly and easily.

Introducing the SendPro® C Auto.

Processing a variety of mail, including letters, postcards and large envelopes, has never been easier with our auto-feed mailing solution.



Feed, seal, print and save automatically.

Mail with speed and ease.

Process mail batches up to 120 letters per minute and up to 5/16" thick, with the automatic mail feeder.

Calculate postage costs for different size envelopes.

Confidently pay the right amount on virtually every piece, every time.

Optimize efficiency by minimizing jams.

Smoothly feed your mail with our reverse separation technology to keep your operations on track.

Save automatically.

Automatically receive rate updates and save 5¢ on every First Class® letter* — plus get optional access to discounted presort rates.

Meet the latest USPS® IMI compliance rules.

Rest assured your SendPro C Auto will meet USPS guidelines.



*As of January 27, 2019.



Send large envelopes, Priority Mail® and packages with confidence.

Compare, save and print.

View USPS shipping rates, save up to 40% on Priority Mail and print labels with the optional printer.*

Take the guesswork out of shipping.

Accurately weigh packages up to 15 pounds with the integrated digital scale.

Minimize undeliverable fees.

Use the built-in address verification feature to reduce costly address correction fees and improve your delivery success rate.

Get more shipping choices for greater savings.

Easily compare rates across multiple carriers—USPS®, UPS® and FedEx® and get pre-negotiated discounted carrier rates with the optional multicarrier subscription.

*As of January 27, 2019. Savings will vary based on geography, mail type, and other variables.

Designed for simplicity, visibility and ease of use.

Gain online access to ship the way you want.

Use SendPro® Online to print trackable shipping labels from any computer and easily compare rates with the Shipping Rate Selector.

Control at your fingertips.

Easily navigate the intuitive menu with the large, full-color 7" touchscreen.

Track postage costs with precision.

View and email spending, shipping, accounting history and reports by department online for up to 500 different accounts.



The auto-feed technology is designed to minimize jams and misprinted postage by ensuring only one envelope is processed at a time.



SendPro® C Auto Specifications:

Mail feed	Automatic
Speed (letters per minute)	Standard: 95 LPM; Optional: 120 LPM
Display	7" color touchscreen
Scale	Optional 5, 10 or 15 lb. integrated; Optional 30 or 70 lb. external
Label printer	Optional
Shipping	Standard: USPS; Optional: Multicarrier
Accounts	Standard: 100; Optional: 500
USPS® IMpB compliant	Included
Presort rate access	Included
SendPro Online subscription	Standard: USPS; Optional: Multicarrier
eRR	Optional
Barcode Scanner	Optional
AutoInk™	Included*

*Get automatic ink replenishments at savings of 20% off the retail price when you enroll in the AutoInk™ program. For more information on AutoInk, visit us online at pbi.bz/autoink.

Streamline your mailing process with the highly efficient, easy-to-use SendPro C Auto.



United States

3001 Summer Street
Stamford, CT 06926-0700

For more information, visit us online at
pitneybowes.com

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BUSINESS CASE

Southwest Health and Human Services

Prepared for: **Chantelle Fogelson**

Proposal date: **2.11.2025**

Valid until: **3.28.2025**

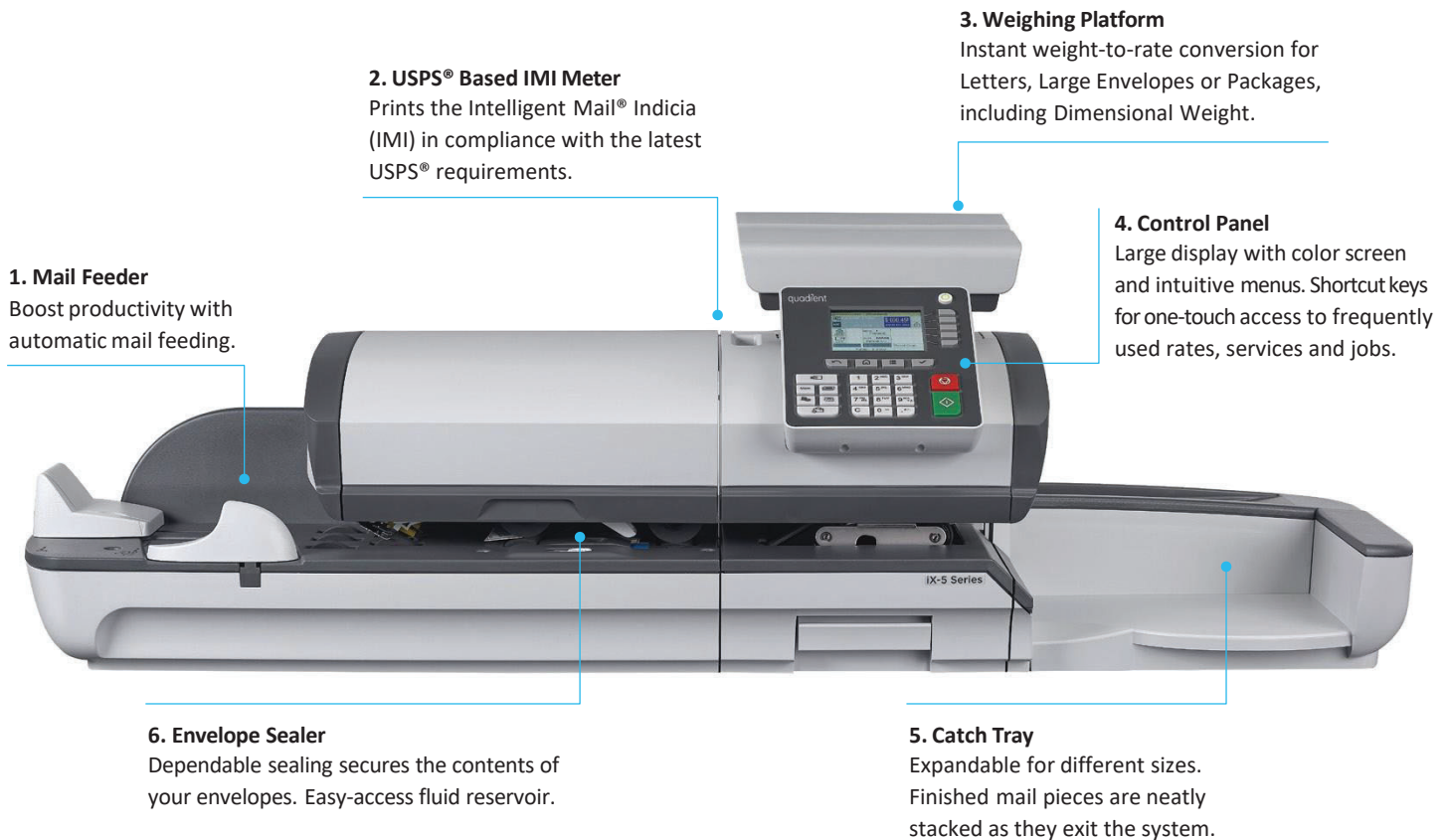
Submitted by: **Jake Kleine
MAE
531-777-2481**

quadi⁷ent



Product Overview

iX-5 SERIES



Key Specifications

iX-5 AF

Processing speed: Up to 110 lpm

Weighing platform capacity: 5, 10, 30 or 70 lb.

Envelope thickness: Up to 1/2"

Accounts/departments: 100 standard, up to 500 optional

Online expense reporting (Neostats Basic): Standard

Connectivity: LAN standard, Wireless LAN optional

Postage labels: Self-adhesive with automatic dispenser

Security: 4-digit operator PIN codes

Job presets (imprint memories): Up to 9

Envelope printing: Graphics (10), Text messages (10)

Ink supply: Quick-change cartridge, up to 15,850 imprints

Neoship online shipping software: Available

Starting in 2024, postage meters that print the Information-Based Indicia (IBI) will be decertified and must be replaced by meters with Intelligent Mail Indicia (IMI) technology.



OUTGOING - IBI Example



NEW - IMI Example (iX Series Meter)

Benefits of the new IMI standards

Accurate postage



The most careful manual rate entry can still produce errors. With IMI, the postage is automatically calculated after you select the required Service Class. Using IMI saves money, and mail is never returned for insufficient postage.

Automatic updates



Per USPS requirements, IMI meters must connect to manufacturer servers every 72 hours. With better data, the USPS can manage mail flow more effectively. Plus, meter updates arrive exactly on time, including rate changes and other enhancements that keep you compliant.

Stronger security



Federal Information Processing (FIP) is the organization that creates standards for data encryption. IMI adheres to their standards to ensure that information transmits securely, whether it is going to or from the postage meter.

Greater connectivity



A constant internet connection via LAN or Wireless LAN enable faster system updates, quicker data uploads to your Myquadient account, and instant postage refills.



Financial Considerations

Product Summary

- IX5AF w/ 5 lb. scale

Cost Summary – NASPO

Valid Until: 3.28.2025

01	60-month lease	\$179.93
02	Freight, delivery & installation	Included
03	Meter rental	Included
04	Equipment maintenance	Included
05	Software license & support	Included
Total Monthly Cost		179.93

Additional Business Impact/Notes

- Shipping, training, installation and maintenance is included in the price (No hidden fees)
- There is a 2 week lead time
- Equipment will be drop shipped
- 2-3 days after the machines are drop shipped, Quadiant technicians will reach out to schedule a time that works for both parties involved
- Prepaid return labels will be sent within 2 weeks of installation
- Current payment is \$239.00



Customer Quotes

Various Industries – Quadient customers tell an independent third party what they think about us:

QUADIENT CUSTOMER SATISFACTION RATING

Brian Rocheny, an Operations Manager at Columbia University, would be very likely to recommend Quadient for this reason:

“Great company! Simplistic in all areas of billing, leasing, machines, etc. Pitney Bowes nothing but drama....save that drama for your Mama!

Source: Brian Rocheny, Operations Manager, Columbia University

Validated Published: Nov. 9, 2021 TVID: 388-803-C13

Based on a response of 10 to the question "On a scale of 0-10, how likely would you be to recommend Quadient?"



TechValidate

QUADIENT CUSTOMER SATISFACTION RATING

Larry Grabowski, an Executive at MICHIGAN STATE COUNCIL KNIGHTS OF COLUMBUS, would be very likely to recommend Quadient for this reason:

“Very informative organization that works closely with their clients. Their service department is outstanding. They are a state of the art company regarding you mailing needs.

Source: Larry Grabowski, Executive, MICHIGAN STATE COUNCIL KNIGHTS OF COLUMBUS

Validated Published: Nov. 9, 2021 TVID: F74-313-A13

Based on a response of 10 to the question "On a scale of 0-10, how likely would you be to recommend Quadient?"



TechValidate

QUADIENT CUSTOMER SATISFACTION RATING

Craig Battle, a Director, Facilities Management at United Way of Greater Houston, would be very likely to recommend Quadient for this reason:

“Customer service is really what sets Quadient apart from their competitors.

Source: Craig Battle, Director, Facilities Management, United Way of Greater Houston

Validated Published: Nov. 9, 2021 TVID: EC2-C70-F0D

Based on a response of 10 to the question "On a scale of 0-10, how likely would you be to recommend Quadient?"



TechValidate

QUADIENT CUSTOMER SATISFACTION RATING

Charleigh Nelson, a Distribution Professional at International Business Ventures, would recommend Quadient for this reason:

“Whenever I have an issue or a question, someone is always there to help, no matter what.”

Source: Charleigh Nelson, Distribution Professional, International Business Ventures

Validated Published: Jan. 27, 2020 TVID: FFF-7A2-F5D

Based on a response of 10 to the question "On a scale of 0-10, how likely would you be to recommend Quadient?"



TechValidate

QUADIENT CUSTOMER SATISFACTION RATING

Toni Patterson, at Winton Woods City Schools, would recommend Quadient for this reason:

“Much easier to work with Quadient than it was to work with Pitney Bowes. Quadient has a local office with a knowledgeable sales staff.

Source: Toni Patterson, Business Professional, Winton Woods City Schools

Validated Published: Nov. 9, 2021 TVID: 1F0-F91-FF8

Based on a response of 10 to the question "On a scale of 0-10, how likely would you be to recommend Quadient?"



TechValidate

QUADIENT CUSTOMER SATISFACTION RATING

Brian Rocheny, a Processing Coordinator Undergraduate Admissions Operations at Columbia University, would be very likely to recommend Quadient for this reason:

“Working with Quadient is as smooth as silk!”

Source: Brian Rocheny, Processing Coordinator Undergraduate Admissions Operations, Columbia University

Validated Published: Jan. 31, 2020 TVID: B9C-678-AC7

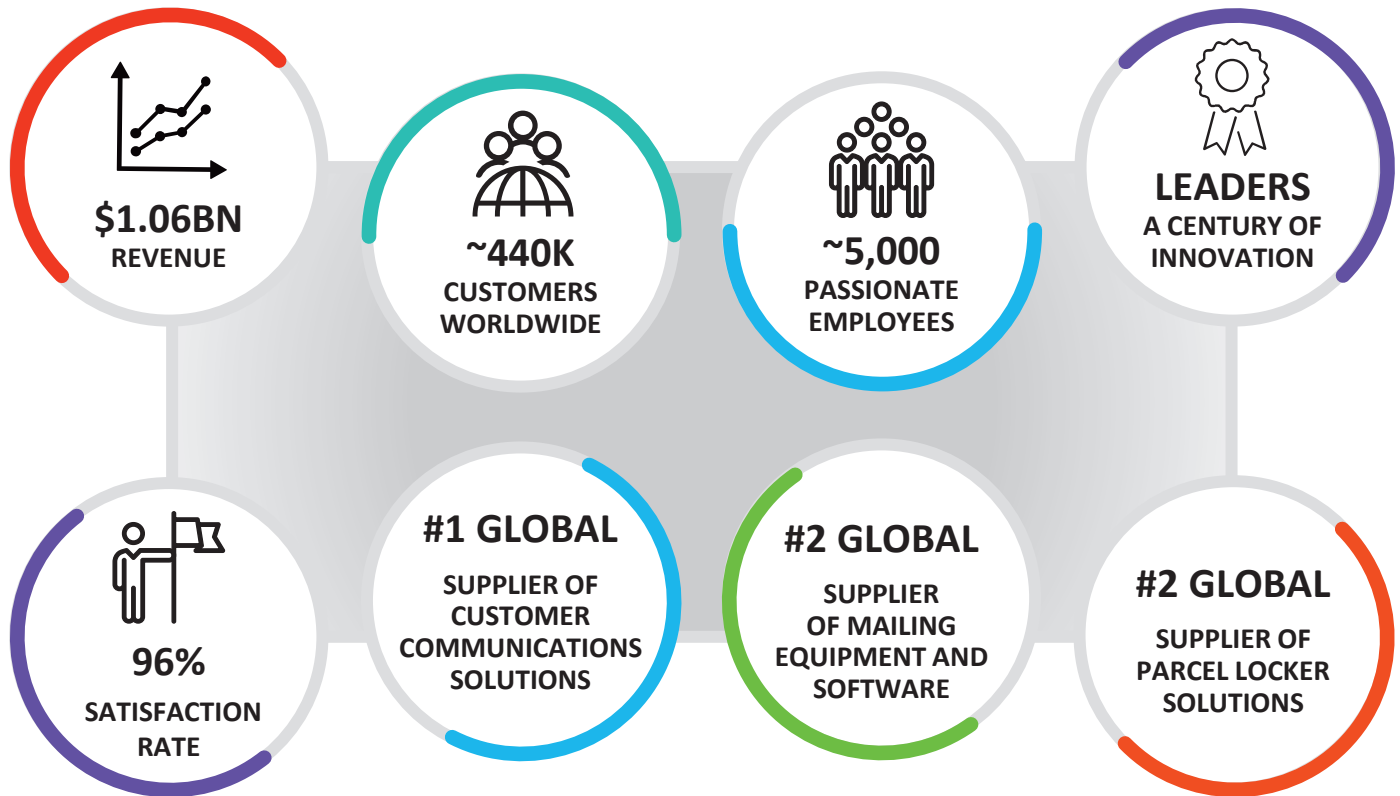
Based on a response of 10 to the question "On a scale of 0-10, how likely would you be to recommend Quadient?"



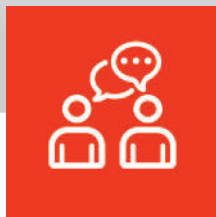
TechValidate



Quadient at a Glance

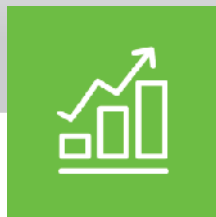


Driving Business Results That Matter



CUSTOMER & EMPLOYEE ENGAGEMENT

- ✓ Personalize the communications experience for each customer
- ✓ Remove workflow complexities that discourage employees



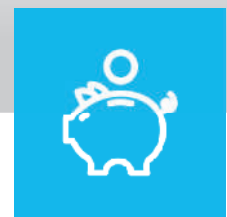
REVENUE GROWTH

- ✓ Speed up document delivery and increase on-time payments
- ✓ Turn more customer communications into marketing opportunities



RISK MITIGATION

- ✓ Eliminate mail assembly errors that compromise privacy or compliance
- ✓ Ensure inbound packages are delivered without loss or delay



EXPENSE CONTROL

- ✓ Reduce operational costs by automating physical mail processing
- ✓ Choose the optimal carrier and service for every package you ship

February 2025

GRANTS ~ AGREEMENTS ~ CONTRACTS

for Board review and approval

- ☐ **DHS – Licensing Division** - 01/01/24 – 12/31/25; Joint Powers Agreement between agencies, DHS will reimburse SWHHS \$50 for each family child care license for 2024 and 2025. (NEW).
Fiscal Note: revenue
- ☐ **Greater MN Family Services (Willmar, MN)** – 01/01/25 to 12/31/25; MH Family Based Services and Counseling, provide 1,308 service hours at \$74.04/hour and diagnostic assessments at \$104.60/unit, \$30,000 max (3% increase), as well as, additional funding to support hiring for IIFS staff, \$1,250/month (no increase) (renewal).
Fiscal Note: 2023 \$5,230; 2022 \$10,130; \$2021 \$31,257; 2020 \$67,742
- ☐ **Morris Electronics (Morris, MN)** - 01/01/25 – open; Agreement covering data sharing, HIPAA and privacy rules (renewal).
- ☐ **Murray County (Slayton, MN)** – 01/01/25 to 12/31/25; office lease agreement, \$8,000/month, utilities included (no increase) (renewal).

☐ **Signatures None**
☐ **Signatures Partial**
☐ **Signatures Completed**