



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: November 20, 2024
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 a.m.
Adjourned: 9:33 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday November 20th, 2024 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Rick Wakefield. The Pledge of the Allegiance was said.

Members present:

Gary Crowley	Jim Salfer
Steve Hauswedell	Doug Nagel
Maydra Maas	Jeane Anderson
Mic Vandevere	Rick Wakefield
Lois Schmidt	Jackie Meier
Suanne Ohme	Todd Draper
Greg Burger	Gary Overgaard
Dennis Welgraven	Les Nath
Dan Wildermuth	

Members absent: Joan Jagt

Staff present:

Lisa DeBoer	Beth Wilms
Chris Cauwels	Gail Bilen
Chantelle Fogelson	Carol Biren
Cindy Nelson	Stacy Jorgensen
Christine Versaevel	Ann Orren
Sherri Pickthorn	Nancy Walker
Emilee Potter	Caitlyn VanDamme
Madison Danneman	Kristina Bucholz
Carol DeNoble	Emily Filzen
Melanie Guetter	

A. Call to Order-

B. Pledge of Allegiance-

C. Consent Agenda-

Chairperson Wakefield asked if there were any additions or changes to the agenda. There were no additions. Chairperson Wakefield asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the October 16th, 2024 meeting. There were none. Motion by Commissioner Hauswedell, second by Commissioner Meier to approve the Consent Agenda along with the Board Minutes from October 16th, 2024. The motion carried unanimously.

D. Introduction of New Staff-

Director Beth Wilms came forward to introduce new staff.

- Madison Danneman, Case Aide— Resource Navigator, Slayton
- Kristina Bucholz, County Agency Social Worker (CAC/CADI/BI), Redwood Falls

E. Employee Recognition-

Director Beth Wilms indicated that staff are present to receive recognition.

- Carol DeNoble, Social Worker, Luverne- One Year
- Emily Filzen, Lead Social Worker (CPS), Redwood Falls- Five Years
- Melanie Guetter, Social Worker- Licensing, Redwood Falls- Ten Years
- Cindy Johnson, Child Support Officer, Redwood- Thirty-Five Years

F. Financial-

Lisa DeBoer, Director of Business Management, came forward with the financials for the month of October. The month of October started out with a beginning balance in checking of \$1,993,211 and ended at \$2,391,652. We ended October with an overall cash & investment balance of \$12,943,923. When excluding the designated and restricted funds, the ending balance for the month was \$10,307,851; which is down approximately \$700,000 from this time last year. The self-insurance fund was at \$1,327,744 as of the end of the month. Compared to prior year, the fund is up \$398,707. To date, that fund balance is at \$1,549,187. The Fund Balances for Fund 01 (PH) was \$4,130,141 and Fund 05 (HS) was at \$6,177,711. Looking at the numbers from a budget prospective for month end, Public Health is 2% over budget for revenues and 8% under budget for expenditures. Overall to date, revenues exceeded expenditures by \$160,157. For the Human Services perspective we are 6% under budget for revenues and 1% over budget for expenditures. Overall to date, revenues exceeded expenditures by \$2,348,075. Quarter three Minnesota Department of Health reimbursements have started coming in as well as a small amount of levy dollars from tax collections with more expected by the end of the month and into December. Motion by Commissioner Vandever, second by Commissioner Nagel to move the financials to the Community Health Board. The motion carried unanimously.

G. Caseload-

Director Wilms asked if there were any comments or concerns about the caseload. There were no questions.

H. Discussion/Information-

I. Decision Items-

1. 2025 Human Services Budget

Lisa DeBoer, Director of Business Management, presented the budget information regarding levy amounts and program information for 2025. Motion by Commissioner Wildermuth, second by Commissioner Wakefield to approve a 5% levy increase for a total levy request of \$13,970,465 for a human services budget of \$33,135,417 for 2025. The motion carried unanimously.

Chairperson Wakefield asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:33 a.m.

Approved Date 12/17/2024

Authorized Bick Wakefield
Chairperson, Human Services Board

Christine Ferguson
Recording Secretary, Human Services Board

Attest: Beckmire
Director