



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: October 16, 2024
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 a.m.
Adjourned: 9:45 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday October 16th, 2024 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Rick Wakefield. The Pledge of the Allegiance was said.

Members present:	Gary Crowley	Jim Salfer
	Steve Hauswedell	Doug Nagel
	Maydra Maas	Jeane Anderson
	Mic Vandever	Rick Wakefield
	Lois Schmidt	Jackie Meier
	Suanne Ohme	Todd Draper
	Greg Burger	Gary Overgaard
	Dennis Welgraven	Les Nath
	Dan Wildermuth	

Members absent: Joan Jagt

Staff present:	Lisa DeBoer	Beth Wilms
	Chris Cauwels	Jason Kloss
	Chantelle Fogelson	Carol Biren
	Cindy Nelson	Holly Johnson
	Ashley VanOverbeke	Megan Boerboom
	Christine Versaevel	Carlee Heiling
	Sherri Pickthorn	Casey Collison
	Crystal Reese	Lauren Oberle
	Jessica ThunderHawk	Tarah Cunha
	Alisa Rofshus	Tara Baune

A. Call to Order-

B. Pledge of Allegiance-

C. Consent Agenda-

Chairperson Wakefield asked if there were any additions or changes to the agenda. There were no additions. Chairperson Wakefield asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the September 18th, 2024 meeting. There were none. Motion by Commissioner Meier, second by Commissioner Hauswedell to approve the Consent Agenda along with the Board Minutes from September 18th, 2024. The motion carried unanimously.

D. Introduction of New Staff-

Director Beth Wilms came forward to introduce new staff.

- Carlee Heiling, Social Worker- Restorative Practices, Marshall
- Casey Collision, Social Worker- Children's Mental Health, Pipestone
- Crystal Reese, Eligibility Worker, Luverne

E. Employee Recognition-

Director Beth Wilms indicated that staff are present to receive recognition.

- Lauren Oberle, Adult Services Social Worker, LTC- Redwood, One Year
- Jessica ThunderHawk, OSS Sr.- Slayton, One Year
- Chantelle Fogelson, OSS Supervisor- Marshall, One Year
- Morgan Mahanke, Child Protection Social Worker- Pipestone, One Year
- Tarah Cunha, IT Specialist, Sr.- Marshall, One Year
- Alissa Rofshus, Eligibility Worker- Luverne, One Year
- Tara Baune, Eligibility Worker- Marshall, Five Years
- Holly Johnson, Social Worker, DD- Marshall, Five Years
- Carol Biren, Public Health Division Director, Marshall, Fifteen Years

F. Financial-

Lisa DeBoer, Director of Business Management, came forward with the financials for the month of September. The month of September started out with a beginning balance in checking of \$3,597,306 and ended at \$1,993,211. We ended September with an overall cash & investment balance of \$14,484,828. When excluding the designated and restricted funds, the ending balance for the month was \$11,709,633; which is where it was approximately at this time last year. The self-insurance fund was at \$1,455,895 as of the end of the month. Compared to prior year, the fund is up \$546,179. To date, that fund balance is at \$1,363,553. The Fund Balances for Fund 01 (PH) was \$4,131,454 and Fund 05 (HS) was at \$7,668,104. Looking at the numbers from a budget prospective for month end, Public Health is 2% over budget for revenues and 8% under budget for expenditures. Overall to date, revenues exceeded expenditures by \$161,471. For the Human Services perspective we are 2% under budget for revenues and 1% over budget for expenditures. Overall to date, revenues exceeded expenditures by \$907,456. Motion by

Commissioner Wildermuth, second by Commissioner Crowley to move the financials to the Community Health Board. The motion carried unanimously.

G. Caseload-

Director Wilms asked if there were any comments or concerns about the caseload. There were no questions.

H. Discussion/Information-

1. Update on Non-Emergency Transport

Director, Beth Wilms, came forward with an update on the non-emergency transport. She stated last month information was brought forward about non-emergency transport that are court ordered, these transportation requests are required by State Statue, and who would be responsible for paying the bill. Wilms stated that it was the consensus of the Governing Board that each county would be responsible for their own bills for this transport. Wilms and Social Services Supervisor, Stacy Jorgensen, did construct a memo and sent to each county administrator to put this topic on their local County agenda to talk about. Wilms asked for an update if each county had talked about it at their Board meeting. Lyon, Lincoln, Murray and Rock Counites have had the discussion and agree that the County would be responsible for the bills and not Southwest Health and Human Services. Pipestone and Redwood are currently having the discussion and are aware that the expense will have to be in the budget.

I. Decision Items-

Chairperson Wakefield asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:45 a.m.

Approved Date 11/20/2024

Authorized Beth Wilms
Chairperson, Human Services Board

Cheryl E. Jorgensen
Recording Secretary, Human Services Board

Attest: Beth Wilms
Director